

West Deer Township
Board of Supervisors
February 1, 2012
7:30 p.m.

The West Deer Township Board of Supervisors held their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Shirley Hollibaugh, Chairwoman; Tracy A. Adamik, Richard W. DiSanti, Jr., Jeffrey D. Fleming, Rick W. Florentine, Lawrence K. McManus, and Gerard J. Vaerewyck. Also present were: Daniel J. Mator, Jr., Township Manager; Barb Nardis, Finance Officer; and Douglas Happel, Township Solicitor.

Chairwoman Hollibaugh opened and welcomed everyone to the meeting.
PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator -- Quorum present.

Chairwoman Hollibaugh announced the Board held an Executive Session prior to the meeting to discuss legal and personnel issues.

REGISTERED COMMENTS FROM THE PUBLIC:

None.

COMMENTS FROM THE PUBLIC:

Chairwoman Hollibaugh asked if there were any comments on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

None.

2012 SALVAGE YARD LICENSE APPLICATIONS:

Mr. Bogan, the Code Enforcement Officer, received the following four (4) applications for the 2012 Salvage Yard License in West Deer Township:

- A) Boulevard Auto & Truck Salvage, LLC
- B) IAA Acquisition Corp.
- C) Catanese Brothers Salvage
- D) Blazczak Salvage, Inc.

All four (4) applicants have paid their fees. Mr. Bogan inspected the properties on January 19, 2012 and submitted checklists and photographs as per Township Ordinance No. 349.

A) BOULEVARD AUTO & TRUCK SALVAGE, LLC
1813 Saxonburg Blvd., Tarentum, PA 15084

Mr. Bogan reported on his inspection of the property – all of the items on the checklist passed.

MOTION BY Supervisor Fleming and SECONDED BY Supervisor Adamik to approve the Boulevard Auto & Truck Salvage, LLC application for the 2012 Salvage Yard License. Motion carried unanimously 7-0.

**B) IAA ACQUISITION CORPORATION:
49 Bairdford Road, Gibsonia, PA 15044**

Mr. Bogan reported on his inspection of the property – all of the items on the checklist passed. MOTION BY Supervisor DiSanti and SECONDED BY Supervisor McManus to approve the IAA Acquisition Corporation application for the 2012 Salvage Yard License. Motion carried unanimously 7-0.

C) CATANESE BROTHERS SALVAGE:

Mr. Bogan reported on his inspection of the property and reported seven (7) of the items on the checklist passed EXCEPT the following five (4) items failed:

- 1) **Conditions** – Hazard to health of community.
- 2) **Storage** – No storage/trucks located outside fence.
- 3) **Fencing/Screening** – Opaque fence not less than 7 ft. or more than 12 ft. in height.
- 4) **Fencing/Screening** – Fence shall be surrounded by natural landscaping or Type “A” screening.

Mr. Bogan explained the Catanese Brothers site in the past years and the ongoing improvement process of cleaning up the site area. Dr. DiSanti recommended approval since they are improving and cleaning up the site, MOTION BY Supervisor DiSanti and SECONDED BY Supervisor McManus to approve the Catanese Brothers Salvage application for the 2012 Salvage Yard License. Motion carried unanimously 7-0.

**D) BLAZCZAK SALVAGE, INC.
115 Kaufman Road, Gibsonia, PA 15044**

Mr. Bogan reported on his inspection of the property and reported 13 of the items on the checklist passed EXCEPT the following two (2) items failed:

- 1) **Fencing/Screening** – Screening needs maintained. No screening at rear of fence.
- 2) **Fencing/Screening** – Fence shall be surrounded by natural landscaping or Type “A” screening.

At this time, Mr. Happel, Township Solicitor, advised the Board to table the salvage yard operation because the Blazczak Salvage, the Township and the Court have entered into a Consent Decree to rest the issues that have been raised in previous litigations. MOTION BY Supervisor DiSanti and SECONDED BY McManus to table the Blazczak Salvage, Inc. application. Motion carried unanimously 7-0.

Mr. Steve Blazczak was present and addressed the Board on various issues with the Township in regard to his salvage yard.

RESOLUTION#2012-2 VALIC/PPA:

TOWNSHIP OF WEST DEER
ALLEGHENY COUNTY, PA
RESOLUTION #2012-2

A RESOLUTION OF THE TOWNSHIP OF WEST DEER ADOPTING THE RESTATEMENT OF THE TOWNSHIP SPONSORED 457(b) DEFERRED COMPENSATION PLAN TO MEET FEDERAL AND STATE REQUIREMENTS FOR GOVERNMENT PLANS INCLUDING, BUT NOT LIMITED TO, THE PENSION PROTECTION ACT OF 2006 (PPA) AND THE HEROES’ EARNINGS ASSISTANCE AND RELIEF TAX (HEART) ACT OF 2008.

After some discussion, MOTION BY Supervisor Fleming and SECONDED BY Supervisor Florentine to adopt Resolution No. 2012-2 as attached. Motion carried unanimously 7-0.

PLANNING COMMISSION APPOINTMENT:

The Board tabled and discussed the Planning Commission appointment at their January 18, 2012 meeting in regard to the required number of seats on the Planning Commission.

As requested, the Board received resumes from the two (2) applicants: Timothy D. Phelps and Frederick Marks. The Board also received a letter of interest and resume from Robert S. Bechtold.

At this time, Mr. Happel explained the Township will need to amend the Ordinance to comply with the Home Rule Charter to have seven members and recommended the Board table the appointment.

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor Florentine to table. Motion carried unanimously 7-0.

PLANNING COMMISSION/RESIGNATION & VACANCY:

The Board received a resignation letter dated January 30, 2012 from Daniel Loughlin resigning from the Planning Commission effective immediately due to personal reasons and lack of time. Mr. Loughlin's term expires December 31, 2012.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Fleming to accept Daniel Loughlin's resignation. Motion carried unanimously 7-0.

AUDITORS:

The Board received the agreement between West Deer Township and Mark C. Turnley, Certified Public Accountant for the Audit for the Year ended December 31, 2011.

Base rate of \$4,750 plus additional fees of \$90.00/hour (if required) as per the attached contract.

Mr. Mator explained a meeting was held last week with the elected auditors and the independent auditor. For this year, the elected auditors agreed to let the independent auditor perform the audit and to review the general audit. The elected auditors also agreed not to accept their pay unless it takes an excessive amount of their time. After some discussion on the base rate and additional fees, Mr. Happel explained under the terms of the contract, the base rate is \$4,750 plus additional fees of \$90/hour is charged for technical assistance if specifically requested by management.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Adamik to authorize the Manager to enter into the Agreement with Mark C. Turnley as per the attached contract. Motion carried unanimously 7-0.

OLD BUSINESS:

- Supervisors Adamik & DiSanti discussed the Russellton #2 Storm Sewer Project.
- Supervisor Fleming questioned if the Township had any news on the stop sign on Saxonburg Boulevard down from Popeye's. Mr. Mator indicated there hasn't been a response from Penn Dot.
- Chairwoman Hollibaugh announced the 3rd annual fundraiser luncheon for the Dog Shelter held at the Clarion Hotel was a great success. Supervisor DiSanti suggested Mr. Mator send a thank you letter to Barb Pasquale, Gary Bogan, and Elaine Purcell for all of their efforts in another successful event. Supervisor DiSanti also suggested he would like to see the event held in the Township possibly at a local fire department to cut costs and it would be closer for residents to attend.

NEW BUSINESS:

- Supervisor Vaerewyck commented on the new redistricting in West Deer Township into Representative Eli Evankovich's district. West Deer Township is now back into Representative Frank Dermody's district.
- Supervisor Vaerewyck questioned what type of Five Year Plans the Township has in place.
 - Mr. Mator reported on the following projects:
 - *Township has a Five Year Road Plan.
 - *Feasibility Study for Township Building.
 - *Parks & Recreation DCNR grant/Bairdford Park & Nike Site.

- Supervisor Vaerewyck suggested the Township work on a list of projects including the cost of the projects on various ideas and priorities for State funding. Supervisor DiSanti agreed.
- Supervisor Adamik questioned Mr. Bogan on the Green Business Forms Site Plan. Mr. Bogan explained the site plan is for the construction of a storage/warehouse building. The Planning Commission and Engineer will review the site plan including the stormwater plan.

SET AGENDA/February 15, 2012:

6:30 p.m. -- Executive Session

7:30 p.m. -- Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept minutes
8. Monthly Financial Report
 - A. Treasurer's Report
 - B. List of Bills
 - C. Utilities & Payroll
9. Code Enforcement Officer's Report
10. Police Chief's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Old Business
14. New Business
15. Set Agenda/March 7, 2012
16. Comments from the Public
17. Adjournment

Items added:

- Authorize advertisement/Ordinance amendment/Planning Commission
- Hazard Mitigation Resolution
- Police Cruiser
- Public Works truck

COMMENTS FROM THE PUBLIC:

Chairwoman Hollibaugh asked if there were any comments on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

None.

EXECUTIVE SESSION:

Chairwoman Hollibaugh announced the Board held an Executive Session after the meeting.

ADJOURNMENT:

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor McManus to adjourn the meeting. Motion carried unanimously 7-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager