

West Deer Township
Board of Supervisors
October 3, 2012
7:30 p.m.

The West Deer Township Board of Supervisors held their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Shirley Hollibaugh, Chairwoman; Tracy A. Adamik, Richard W. DiSanti, Jr., Jeffrey D. Fleming, Lawrence K. McManus, and Gerry Vaerewyck. Member absent, Rick W. Florentine. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; and Douglas I. Happel, Township Solicitor.

Chairwoman Hollibaugh opened and welcomed everyone to the meeting.
PLEDGE OF ALLEGIANCE

Roll Call taken by Chairwoman Hollibaugh -- Quorum present.

Chairwoman Hollibaugh announced the Board held an Executive Session prior to the meeting to discuss legal and personnel issues.

REGISTERED COMMENTS FROM THE PUBLIC:

None.

COMMENTS FROM THE PUBLIC:

Chairwoman Hollibaugh asked if there were any comments on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

None.

AUTHORIZE ADVERTISEMENT/BUDGET:

The West Deer Township Board of Supervisors will hold a workshop meeting to discuss the Preliminary 2013 Budget on November 7, 2012 immediately following the regular business meeting. The Board will consider the adoption of the preliminary budget on November 21, 2012 at 7:30 p.m. and consider the final adoption on December 5, 2012 at 7:30 p.m. at the Township Building located at 109 East Union Road, Cheswick, PA 15024. Members of the public are welcomed to attend.

The proposed 2013 budget will be on public display from November 22, 2012 through December 5, 2012 at the Township office during regular business hours.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Vaerewyck to authorize the advertisement for the 2013 Budget. Motion carried unanimously 6-0.

NORTH HILLS COG REPORT:

No meeting.

COMMITTEE UPDATES:

At this time, each Committee Chairperson reported on their Committee updates:

- 1) Mr. Vaerewyck – Public Safety Committee
- 2) Mr. McManus – Planning, Zoning, & Code Enforcement Committee
- 3) Dr. DiSanti – Economic Development Committee
- 4) Mr. Adamik – Engineering & Public Works Committee
- 5) Mr. Fleming – Parks & Recreation Committee
- 6) ABSENT/Mr. Florentine – Intergovernmental Relations, IT, & Communication Committee
- 7) Mrs. Hollibaugh – Financial Legal, and Human Resources Committee

OLD BUSINESS:

None.

NEW BUSINESS:

- Supervisor DiSanti announced he will be out of town and won't be attending the next few Supervisors' meetings.
- MOTION BY Supervisor Vaerewyck to direct the Manager to notify the Chairwoman and the Chair of the Committee involved whenever there is any kind of property damage or injury to workers of the Township and to be notified immediately. SECONDED BY Supervisor Adamik. Supervisor Adamik also commented he would like the Public Works Committee notified of any items regarding road problems so they can make recommendations to alleviate those problems. Mr. Mator explained the Township follows the chain of command during the day-to-day operations in the Township. Supervisor Adamik explained he would like the Public Works Committee notified so they can address certain reoccurring road issues. Mr. Mator explained and advised the Board that the Policies and Procedures Ordinance would need to be changed if the motion is approved. Mr. Happel indicated the Supervisors can request the Manager or whoever else to notify the Board of such items as requested. After a lengthy discussion, a roll call vote was taken. Motion carried unanimously 6-0.

SET AGENDA/October 17, 2012:

6:30 p.m. -- Executive Session

7:30 p.m. -- Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept minutes
8. Monthly Financial Report
 - A. Treasurer's Report
 - B. List of Bills
 - C. Utilities & Payroll
 - D. Tax Refunds
9. Code Enforcement Officer's Report
10. Police Chief's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Announcement/Trick or Treat Night/October 31st
14. Old Business
15. New Business
16. Set Agenda/November 7, 2012
17. Comments from the Public
18. Adjournment

COMMENTS FROM THE PUBLIC:

Chairwoman Hollibaugh asked if there were any comments on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

None.

ADJOURNMENT:

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor Adamik to adjourn the meeting at 8:17 p.m. Motion carried unanimously 6-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager