

West Deer Township  
Board of Supervisors  
September 5, 2012  
7:30 p.m.

The West Deer Township Board of Supervisors held their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Shirley Hollibaugh, Chairwoman; Tracy A. Adamik, Richard W. DiSanti, Jr., Jeffrey D. Fleming, Lawrence K. McManus, and Gerry Vaerewyck. Member absent, Rick W. Florentine. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; and Douglas I. Happel, Township Solicitor.

Chairwoman Hollibaugh opened and welcomed everyone to the meeting.  
PLEDGE OF ALLEGIANCE

Roll Call taken by Chairwoman Hollibaugh -- Quorum present.

Chairwoman Hollibaugh announced the Board held an Executive Session prior to the meeting to discuss legal and personnel issues.

**REGISTERED COMMENTS FROM THE PUBLIC:**

None.

**COMMENTS FROM THE PUBLIC:**

Chairwoman Hollibaugh asked if there were any comments on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

- Mr. Richard Parks, 1109-1111 Eisenhower Drive, commented and provided pictures of reclaim asphalt in his yard and requested his yard be returned to the way it was before the paving project began. After some discussion, the Public Works Committee will check into this matter.
- Mr. Leonard Guerre, 4650 Gibsonia Road, reported Campbell Road is sinking and the hedges near the end are real high and requested the Township notify the State.

**MMO ACCEPTANCE:**

The Board received the 2013 Minimum Municipal Obligations for the Police and Municipal Employees Pension Plans.

MOTION BY Supervisors DiSanti and SECONDED BY Supervisor Fleming to acknowledge receipt of the 2013 Minimum Municipal Obligations for the Police and Municipal Employees Pension Plans. Motion carried unanimously 6-0.

**APPOINTMENT/PARKS & RECREATION BOARD:**

The Board received two *letters of interest* from Kristen Restori and Sandra Hazlett requesting to be considered for an appointment to the Parks & Recreation Board.

MOTION BY Supervisor Fleming and SECONDED BY Supervisors DiSanti to appoint Sandra Hazlett as a member of the West Deer Township Parks & Recreation Board to fill the unexpired term of Kim Linkenheimer whose term expires on December 31, 2015. Members voting yes, Mr. Fleming, Mr. McManus, Mr. Adamik, Dr. DiSanti, and Mrs. Hollibaugh. Member abstaining, Mr. Vaerewyck. Motion carried 5 – yes and 1 – abstention.

**LOCAL 205 AGREEMENT:**

The Board received a letter from Teamsters Local 205 ratifying negotiated terms for an employee contract effective January 1, 2013 and expiring on December 31, 2018.

MOTION BY Supervisor Fleming and SECONDED BY Supervisor McManus to ratify the negotiated terms for a Teamsters Local 205 Employee Contract from January 1, 2013 through December 31, 2018, and authorize the Township Manager to prepare for execution by the Township Manager and Chairwoman of the Board of Supervisors integrated collective bargaining agreement incorporating the negotiated terms. Motion carried unanimously 6-0.

**COHEN AUDIT:**

An audit can be conducted on the cable franchise fee received from Comcast, Consolidated Communications, and Verizon to ensure the correct amount is being received by the Township. The cost is currently \$5,000 per audit, or \$10,000 for all three. However, there is an extremely strong possibility that West Deer's involvement will trigger a North Hills Council of Governments provision that would reduce the cost of all three audits to \$6,400.

After discussion and questions, MOTION BY Supervisor DiSanti and SECONDED BY Supervisor McManus to authorize the Township Manager to enter into an agreement with the Cohen Law Group to perform an audit on all three cable franchises for a one-time payment of \$6,400.00. Members voting yes, Mr. Fleming, Mr. McManus and Dr. DiSanti. Members voting no, Mr. Vaerewyck, Mr. Adamik and Mrs. Hollibaugh. Tie vote, 3 – yes, 3 – no. Motion fails.

**ACCEPT RESIGNATION/PART TIME POLICE OFFICER:**

The Township received a letter of resignation from Arley Cone as a part time police officer effective September 1, 2012.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Fleming to accept the resignation of Arley Cone as a part time police officer for the West Deer Township Police Department effective September 1, 2012, and to extend our gratitude for his service to our community. Motion carried unanimously 6-0.

**NORTH HILLS COG REPORT:**

No report.

**KEYSTONE COLLECTIONS GROUP PER CAPITA AGREEMENT:**

The Board received a copy of a proposal for the collection of the current and delinquent per capita taxes by Keystone Collections Group.

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor DiSanti to authorize the Chairwoman of the Board of Supervisors and the Township Manager to enter into an agreement with Keystone Collections Group to collect the current and delinquent per capita taxes for West Deer Township, as per Keystone's proposal and mirroring the agreement between the Township and its last per capita collector subject to the Solicitors review. After discussion and questions, a roll call vote was taken. Motion carried unanimously 6-0.

**COMMITTEE UPDATES:**

At this time, each Committee Chairperson reported on their Committee updates:

- 1) Mr. Vaerewyck – Public Safety Committee
- 2) Mr. McManus – Planning, Zoning, & Code Enforcement Committee
- 3) Dr. DiSanti – Economic Development Committee
- 4) Mr. Adamik – Engineering & Public Works Committee
- 5) Mr. Fleming – Parks & Recreation Committee
- 6) ABSENT/Mr. Florentine – Intergovernmental Relations, IT, & Communication Committee
- 7) Mr. Vaerewyck – EMS Committee
- 8) Mrs. Hollibaugh – Financial Legal, and Human Resources Committee

**OLD BUSINESS:**

Mr. Mator reminded the Board to notify Mrs. Nardis if they plan to attend the upcoming North Hills COG Annual Dinner.

**NEW BUSINESS:**

\*Supervisor Adamik commented on the Culmerville Bridge Project.

\*Supervisor Fleming questioned the Chief if the Township will need to hire a part time police officer. Chief Lape indicated not at this time.

\*Supervisor DiSanti reported the Little Deer Creek Valley street sign in Russellton is down and needs installed.

**SET AGENDA/September 19, 2012:**

**6:30 p.m. -- Executive Session**

**7:30 p.m. -- Regular Business Meeting**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept minutes
8. Monthly Financial Report
  - A. Treasurer's Report
  - B. List of Bills
  - C. Utilities & Payroll
9. Code Enforcement Officer's Report
10. Police Chief's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Award Bid for 2012 Demolition Program
14. Advertise Road Opening Ordinance
15. Police Car Bid Acceptance
16. Public Works Truck Bid Acceptance
17. Tractor / Boom Mower Bid Acceptance
18. Tar Kettle Bid Acceptance
19. Police & Municipal Pension Authorization Resolution
20. Old Business
21. New Business
22. Set Agenda/October 3, 2012
23. Comments from the Public
24. Adjournment

**COMMENTS FROM THE PUBLIC:**

Chairwoman Hollibaugh asked if there were any comments on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

- Mrs. Sherry Eaker, 29 Windy Knoll Lane, expressed her concerns on the barn and fence for horses on her adjacent neighbor's property. Mrs. Eaker had issues in regard to the Code Enforcement Officer, the Zoning variance, the barn, fence, manure, etc.  
Supervisor Vaerewyck suggested the Board should receive weekly updates on recurring issues so the Board are informed of ongoing issues in the Township. The Board and Mr. Mator discussed this matter at length.

**ADJOURNMENT:**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Vaerewyck to adjourn the meeting at 8:45 p.m. Motion carried unanimously 6-0. Meeting adjourned.

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Daniel J. Mator, Jr., Township Manager