

12/04/2013

West Deer Township  
Board of Supervisors  
December 4, 2013  
7:30 p.m.

The West Deer Township Board of Supervisors held their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Jeffrey D. Fleming, Chairman; Tracy A. Adamik, Richard W. DiSanti, Shirley Hollibaugh, Lawrence K. McManus, and Gerry Vaerewyck. Member absent, Rick W. Florentine. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; and Douglas Happel, Township Solicitor.

Chairman Fleming opened and welcomed everyone to the meeting.  
PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator -- Quorum present.

Chairman Fleming announced an Executive Session was held prior to the meeting to discuss legal and two (2) employee personnel issues.

**REGISTERED COMMENTS FROM THE PUBLIC:**

None.

**COMMENTS FROM THE PUBLIC:**

Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

None.

**COUNTY WINTER MAINTENANCE AGREEMENT:**

The Board received the County Winter Maintenance Agreement. At this time Supervisor DiSanti questioned the amount of miles listed in the agreement stating the previous agreement listed 9.9 miles and this agreement lists 8.4 miles cutting down the mileage and, thus, the revenue received. Mr. Mator stated that he asked Mr. Jeff Florentine to use specialized equipment to accurately measure the roads, and that the Board's motion could include a provision that the distance match. MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to authorize the Chairman and the Township Manager to accept the County Winter Maintenance Agreement as presented on the condition that the Township verifies the exact length of the roads presented to the Board. Motion carried unanimously 6-0.

**WEST DEER NIGHTMARE HAUNTED HOUSE 2014:**

The Board received a request letter dated November 27, 2013 from Shawn Maudhuit to use the Bairdford Park pavilion for the West Deer Nightmare Haunted House in 2014. The Board also received a copy of the Certificate of Liability insurance. Supervisor DiSanti, Chair of the Parks & Recreation Committee commented that Mr. Maudhuit has worked on the Nightmare for numerous years. The Nightmare has been a positive influence for the Parks & Recreation Board and recommended continuing the project for next year. Mr. Maudhuit was present and addressed the Board on the West Deer Nightmare event. After further discussion, MOTION BY Supervisor DiSanti and SECONDED BY Supervisor McManus to authorize Mr. Maudhuit to use the Bairdford Park pavilion for the West Deer Nightmare Haunted House in 2014 as per the terms presented. Motion carried unanimously 6-0.

Mr. Maudhuit thanked the Board.

**COMMITTEE UPDATES:**

At this time, each Committee Chairperson reported on their Committee updates:

- 1) Mr. Vaerewyck – Public Safety Committee
- 2) Mr. McManus – Planning, Zoning, & Code Enforcement Committee & North Hills COG
- 3) Mr. Adamik – Engineering & Public Works Committee
- 4) Mrs. Hollibaugh – Financial Legal, and Human Resources Committee
- 5) ABSENT/Mr. Florentine – Housing Committee
- 6) Dr. DiSanti – Parks & Recreation Committee
- 7) Mr. Fleming – Economic Development Committee

**OLD BUSINESS:**

- Supervisor DiSanti addressed the Board on his concerns on the recent way the committees were formed indicating individuals were electing themselves and he feels it was done inappropriately. Supervisor DiSanti feels the Chairman should have the responsibility of appointing the members and the chair of those committees as it was done in the past. And also has concerns on the way the committees are formed in the future.

Solicitor Happel commented on Ordinance No. 342 -- the Board of Supervisors have the authority at their discretion to establish and appoint committees. Mr. Happel indicated it's the Board of Supervisors that have the authority to establish and appoint committees and the Home Rule Charter requires any action of the Board has to be done by a majority vote.

Supervisor DiSanti then countered that if the Chairman presented the Board with the committee members, as done in the past, then why couldn't the Board simply adopt the committee list and establish them that way? He stated he felt the Chair should have the authority to make the recommendation to the Board. More discussion followed. Supervisor DiSanti requested that in the future he would like the Chair to continue to make the appointments and then bring it to the Board for a vote on each committee. Supervisor Vaerewyck commented that since there was a unanimous vote on all of the committees, he doesn't see a problem with how the committees were formed.

**NEW BUSINESS:**

None.

**SET AGENDA – Regular Business Meeting**

Set Agenda/December 18, 2013

6:30 p.m. – Executive Session

7:30 p.m. – 2014 Budget/Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. 2014 Budget  
\*Resolution/Adoption of 2013 Budget
8. Accept minutes
9. Monthly Financial Report
  - A. Finance Officer's Report
  - B. List of Bills
  - C. Utilities & Payroll
  - D. Tax Refunds
10. Police Chief's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Haberstich/McDonald Plan of Lots
14. Old Business
15. New Business
16. Set Agenda/Monday, January 6, 2014/Reorganization Meeting at 8 p.m.
17. Comments from the Public
18. Adjournment

Item Added:

\*Building Bids

Discussed:

\*Breakfast with Santa sponsored by West Deer #1 Fire Department and West Deer Parks & Recreation -- Saturday, December 14<sup>th</sup> 10 am to 1 pm at the WD #1 Fire Hall.

\*Santa on WD#1 fire truck will be next Thursday and Friday.

**COMMENTS FROM THE PUBLIC:**

Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

None.

**ADJOURNMENT:**

MOTION BY Supervisor McManus and SECONDED BY Supervisor Hollibaugh to adjourn the meeting at 8:10 p.m. Motion carried unanimously 6-0. Meeting adjourned.

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Daniel J. Mator, Jr., Township Manager