

02/05/2014

West Deer Township
Board of Supervisors
February 5, 2014
7:30 p.m.

The West Deer Township Board of Supervisors held their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Jeffrey D. Fleming, Chairman; Tracy A. Adamik, Richard W. DiSanti, Rick W. Florentine, Leonard Guerre, and Lawrence K. McManus. Member absent: Gerry Vaerewyck. Also present were: Daniel J. Mator, Jr., Township Manager and Douglas Happel, Township Solicitor.

Chairman Fleming opened and welcomed everyone to the meeting.
PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator -- Quorum present.

Chairman Fleming announced the Board held an Executive Session prior to the meeting to discuss legal and personnel issues.

REGISTERED COMMENTS FROM THE PUBLIC:

None.

COMMENTS FROM THE PUBLIC:

Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

None.

COMMITTEE APPOINTMENTS:

Mr. Fleming read the 2014 Committees:

Public Safety Committee:

Chairman: Mr. Vaerewyck

Members: Dr. DiSanti and Mr. Guerre

Planning, Zoning, & Code Enforcement Committee:

Chairman: Mr. McManus

Members: Mr. Adamik and Mr. Florentine

Engineering & Public Works Committee:

Chairman: Mr. Adamik

Members: Mr. Florentine and Mr. Fleming

Financial, Legal & Human Resources Committee:

Chairman: Mr. Guerre

Members: Mr. Fleming and Mr. Florentine

Housing Committee:

Chairman: Mr. Florentine

Members: Mr. Adamik and Dr. DiSanti

Parks & Recreation Committee:

Chairman: Dr. DiSanti

Members: Mr. McManus and Mr. Fleming

Economic Development Committee:

Chairman: Mr. Fleming

Members: Mr. Vaerewyck and Mr. Adamik

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to approve the 2014 Committees as submitted by Chairman Fleming. Motion carried unanimously 6-0.

EXPEDITION/POLICE VEHICLE:

The Township received two (2) quotes from Tri Star Motors for: One (1) 2014 Ford Expedition in the amount of \$38,585.41. The second quote is with a trade-in price of \$3,500.00 for the 2005 Ford Expedition for a total amount of \$35,085.41.

Tri Star Motors is a participant in the SHACOG Purchasing Alliance.

The Township also advertised through the Pennsylvania Chief Association for the sale of the 2005 Ford Expedition requesting sealed bids. Chief Lape commented on the purchase of the vehicle and also indicated the Township did not receive any bids for the sale of the 2005 vehicle. The Board received the copy of the quotes obtained for the financing of the new vehicle.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to authorize the purchase of one (1) 2014 Ford Expedition with the trade-in of the 2005 Ford Expedition for a total of \$35,085.41. Motion carried unanimously 6-0.

Mr. Mator commented on the quotes received for the financing of the vehicle.

After some discussion, MOTION BY Supervisor McManus and SECONDED BY Supervisor DiSanti to authorize the payment for the purchase of the 2014 Ford Expedition in the amount of \$35,085.41 through First Niagara for a three year period of annual payments. Motion carried unanimously 6-0.

Annual Payments (Three Years) First Niagara -- Payment \$13,525.59 Total Cost: \$39,796.77

BUILDING IMPROVEMENTS:

Some discussion was held on the building improvements. Chairman Fleming recommended that the building improvement discussion be postponed until Mr. Vaerewyck is present for discussion. The Board agreed.

LEASE & EASEMENT AGREEMENT/DL SCHOOL DISTRICT:

The Board received a copy of the Lease & Easement Agreement between the Deer Lakes School District and West Deer Township for the West Deer Public Works building.

MOTION BY Supervisor Florentine and SECONDED BY Supervisor DiSanti to approve and authorize the Chairman and the Manager to execute the Lease & Easement Agreement with the Deer Lakes School District. Motion carried unanimously 6-0.

RESOLUTION #2014-1/AGREEMENT/GARY L. BOGAN:

A RESOLUTION OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, PENNSYLVANIA, ACCEPTING THE RETIREMENT OF GARY L. BOGAN AS THE FULL-TIME TOWNSHIP BUILDING CODE OFFICIAL, APPROVING THE PART-TIME EMPLOYMENT AGREEMENT WITH MR. BOGAN AS THE PART-TIME ASSISTANT TOWNSHIP BUILDING CODE OFFICIAL ATTACHED HERETO AS EXHIBIT "A", AND AUTHORIZE THE CHAIRMAN OF THE BOARD OF SUPERVISORS AND THE TOWNSHIP MANAGER TO EXECUTE THE AGREEMENT.

MOTION BY Supervisor McManus and SECONDED BY Supervisor DiSanti to adopt Resolution #2014-1 approving the Agreement with Gary L. Bogan. Motion carried unanimously 6-0.

Supervisor DiSanti noted: Mr. Bogan is intending to stay on to help the transition of a newly hired Code Enforcement Officer.

NORTH HILLS COG REPORT:

Mr. Guerre reported on the COG meeting – Items discussed:

- 1) Pine Creek Watershed
- 2) Salt Supply

OLD BUSINESS:

* Mr. Mator discussed the two vacancies of the two part time police officers. Chief Lape commented on the resignations and explained the interview process for hiring part time police officers.

Hiring of Part Time Police Officers will be added to the next meeting agenda.

NEW BUSINESS:

* Chairman Fleming addressed the Board in regard to the meeting when the Board voted on having two meetings a month. Chairman Fleming explained when the vote was taken, he was reading at the time of the vote and wanted to discuss if the Board at a future date, would go to one meeting a month.

Supervisor Adamik explained he feels it's for the public to have two meetings a month to handle their concerns and to let them know what's going on.

Supervisor DiSanti feels the Administrative, Public Works, and Chief are visible and can address a lot of the issues daily and also indicated the Chairman has the opportunity to schedule a meeting at any time when necessary and doesn't think the public is short changed. And feels the staff is capable of handling residential issues on a day to day basis.

Supervisor McManus feels one meeting a month slows everything down and it's an opportunity for the Board to have their debates on certain issues that pop up.

Chairman Fleming also commented on the cost/savings with one meeting (Solicitor, use of the building, etc.).

Supervisor Guerre indicated he does not have a problem with one meeting a month but had concerns on crowding things in on the Executive Session. Supervisor DiSanti mentioned that Executive Sessions could be started earlier to accommodate necessary discussion.

No action taken at this time.

89SET AGENDA – Regular Business Meeting

Set Agenda/February 19, 2014

6:30 p.m. – Executive Session

7:30 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Utilities & Payroll
 - D. Tax Refunds
9. Police Chief's Report
10. Report from the Parks & Recreation Board
11. Engineer's Report
12. Old Business
13. New Business
14. Set Agenda/March 5, 2014
15. Comments from the Public
16. Adjournment

Items Added:

- *Resignations/Part Time Police Officers
- *Hire Part Time Police Officers
- *Building Improvements

COMMENTS FROM THE PUBLIC:

Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

None.

ADJOURNMENT:

MOTION BY Supervisor Guerre and SECONDED BY Supervisor DiSanti to adjourn the meeting at 7:58 p.m. Motion carried unanimously 6-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager