

09/17/2014
West Deer Township
Board of Supervisors
September 17, 2014
7:30 p.m.

The West Deer Township Board of Supervisors held a Public Hearing and their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Jeffrey D. Fleming, Chairman; Tracy A. Adamik; Richard W. DiSanti; Rick W. Florentine; Leonard Guerre; Lawrence K. McManus; and Gerry Vaerewyck. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Douglas Happel, Township Solicitor; and Scott Shoup, representing Shoup Engineering, Inc.

7:00 P.M. –PUBLIC HEARING/ORDINANCE & AMENDMENTS TO THE ZONING ORDINANCE – ORDINANCES NOS. 399, 400, 401 & 402:

Chairman Fleming opened the public hearing.

Roll call taken by Mr. Mator – Quorum present.

The Court Stenographer was present and swore-in all individuals who planned on speaking at the hearing. The public hearing was advertised.

The public hearing is for the following Ordinances:

Ordinance No. 399 – Floodplain Ordinance

Ordinance No. 400 – Floodplain Repealer Ordinance

Ordinance No. 401 – Senior Living Zoning Amendment Ordinance

Ordinance No. 402 – Wireless Facilities Zoning Amendment Ordinance

ORDINANCES OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY,
COMMONWEALTH OF PENNSYLVANIA,

WEST DEER TOWNSHIP
ORDINANCE NO. 399

AN ORDINANCE REQUIRING ALL PERSONS, PARTNERSHIPS, BUSINESSES, AND CORPORATIONS TO OBTAIN A PERMIT FOR ANY CONSTRUCTION OR DEVELOPMENT; PROVIDING FOR THE ISSUANCE OF SUCH PERMITS; SETTING FORTH CERTAIN MINIMUM REQUIREMENTS FOR NEW CONSTRUCTION AND DEVELOPMENT WITHIN AREAS OF WEST DEER TOWNSHIP WHICH ARE SUBJECT TO FLOODING; AND ESTABLISHING PENALTIES FOR ANY PERSONS WHO FAIL, OR REFUSE TO COMPLY WITH, THE REQUIREMENTS OR PROVISIONS OF THIS ORDINANCE.

ORDINANCE NO. 400

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING ZONING ORDINANCE 394 BY: (1) DELETING REFERENCE IN THE TABLE OF CONTENTS TO SECTION 5.2.2, SECTION 5.2.3 AND 5.2.4 OF ARTICLE V; (2) DELETING REFERENCE IN THE TABLE OF CONTENTS TO ARTICLE XV-FP/C FLOODPLAIN/CONSERVATION DISTRICT AND ITS SUBSECTIONS BEING SECTIONS

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15.1, 15.2, 15.3 AND 15.4; (3) AMENDING AND RESTATING ARTICLE V, SECTION 5.1 TO ELIMINATE REFERENCE TO THE FP/C FLOODPLAIN/CONSERVATION DISTRICT; (4) DELETING IN THEIR ENTIRETY SECTION 5.2.2, SECTION 5.2.3, AND SECTION 5.2.4 OF ARTICLE V; (5) AMENDING AND RESTATING SECTION 5.3.4 AND 5.3.5 OF ARTICLE V TO ELIMINATE REFERENCE TO SECTIONS 5.2.2 THROUGH 5.2.4; AND (6) DELETING IN ITS ENTIRETY ARTICLE XV-FP/C FLOODPLAIN/CONSERVATION DISTRICT.

ORDINANCE NO. 401

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING ZONING ORDINANCE 394 BY: (1) ESTABLISHING A USE AND DEFINITION FOR LIFE CARE FACILITY / SENIOR LIVING COMMUNITY; (2) ALLOWING THE USE OF LIFE CARE FACILITY / SENIOR LIVING COMMUNITY AS A CONDITIONAL USE IN THE R-2, R-3 AND R-4 ZONING DISTRICTS; AND (3) ESTABLISHING SPECIFIC STANDARDS FOR THE CONDITIONAL USE OF LIFE CARE FACILITY / SENIOR LIVING COMMUNITY.

1ORDINANCE NO. 402

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, ALLEGHENY COUNTY, PENNSYLVANIA; PROVIDING FOR THE AMENDMENT OF THE ZONING ORDINANCE OF WEST DEER TOWNSHIP; PROVIDING FOR PURPOSES AND FINDINGS OF FACT RELATED TO THE ADOPTION OF THE AMENDMENT; PROVIDING FOR DEFINITIONS; ESTABLISHING CERTAIN GENERAL AND SPECIFIC STANDARDS RELATING TO THE LOCATION, PLACEMENT, CONSTRUCTION AND MAINTENANCE OF TOWER-BASED WIRELESS COMMUNICATIONS FACILITIES AND NON-TOWER WIRELESS COMMUNICATION FACILITIES; PROVIDING FURTHER FOR THE REGULATION OF SUCH FACILITIES WITHIN THE PUBLIC RIGHTS-OF-WAY AND OUTSIDE THE PUBLIC RIGHTS-OF-WAY; PROVIDING FOR THE ENFORCEMENT OF SAID REGULATIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

The West Deer Township Planning Commission reviewed Ordinance Numbers 399, 400, & 401 at their July 24, 2014 meeting and voted unanimously to recommend approval of: The Flood Plain Ordinance No. 399, amending Zoning Ordinance No. 394 for Flood Plain, and Ordinance No. 401 the Life Care Facility/Senior Living Community Ordinance.

At their August 28, 2014 meeting, the Planning Commission reviewed Ordinance No. 402/Wireless Facilities and suggested the following changes/additions for Section VIII (Page 14, Item 18):

1. Change 52 decibels to no more than 60 decibels.
2. Add: Decibels to be measured at 30 foot radius from tower.
3. Add: Testing to be conducted on an agreed upon time and day with the Township. Testing to happen between 10:00 a.m. to 2:00 p.m. Monday through Friday.
4. Same wording to be added in Section IX, page 17, Item 3.

The Planning Commission voted unanimously to recommend approval of Ordinance 402/Wireless Facilities with the above added wording regarding noise. The changes have been made to the Ordinance.

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The Allegheny County Department of Economic Development was sent copies of the four (4) Ordinances for their review. The Board received copies of the review letters on Ordinances 399, 400, & 401. To date, no review letter received on Ordinance 402.

After some discussion, a roll call vote was taken on each of the four (4) Ordinances. The Court Stenographer was present and a transcript of the hearing can be made available, if needed.

ORDINANCE NO. 399/FLOODPLAIN ORDINANCE:

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to adopt Ordinance No. 399. Motion carried unanimously 7-0.

ORDINANCE NO. 400/FLOODPLAIN REPEALER ORDINANCE:

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to adopt Ordinance No. 400. Motion carried unanimously 7-0.

ORDINANCE NO. 401/SENIOR LIVING ZONING AMENDMENT ORDINANCE:

MOTION BY Supervisor McManus and SECONDED BY Supervisor DiSanti to adopt Ordinance No. 401. Motion carried unanimously 7-0.

ORDINANCE NO. 402/WIRELESS FACILITIES ZONING AMENDMENT ORDINANCE:

MOTION BY Supervisor McManus and SECONDED BY Supervisor DiSanti to adopt Ordinance No. 402. Motion carried unanimously 7-0.

ADJOURNMENT/PUBLIC HEARING:

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Vaerewyck to adjourn the public hearing at 7:17 p.m. Motion carried unanimously 7-0. Public hearing adjourned.

OPEN REGULAR MEETING:

Chairman Fleming opened and welcomed everyone to the meeting.
PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator -- Quorum present.

Chairman Fleming announced the Board held an Executive Session prior to the meeting to discuss legal and personnel issues.

REGISTERED COMMENTS FROM THE PUBLIC:

None.

CHAIRMAN'S STATEMENT:

At this time, Chairman Fleming read the following statement in regard to being attacked in the newspaper after the last meeting:

“I want to make a brief statement in regard to recent comments made by Gerry Vaerewyck, a West Deer Township Supervisor, which had been published in the Valley Dailey News Dispatch regarding alleged so called ethic violations. These comments are simply wrong, vicious, and frankly slanderous. I strongly deny that I have done anything unethical as a Township Supervisor. I take great pride in serving the community as a citizen and as a resident. To suggest otherwise is outrageous petty politics. I was humbled when I was elected Supervisor by the citizens of this community. I pledged my vow to uphold the laws and ethics of this Chairmanship, undertaking the immense responsibilities and duties of a Supervisor and declaration of my commitment to this community. It deeply disheartens me that Supervisor Vaerewyck has blatantly and publicly jeopardized the reputation of this Township as per his statements that were published in the Valley News Dispatch. Regrettably in order to further his own political agenda, he personally attacked me, my family, my business partner, the integrity of my company, other members of the Board, and Township employees. To reiterate the complaint furthermore, the work Fleming-Walker undertook for the Township was authorized to repair the Senior Citizen Center porch. It was fully expected to be less than \$500.00 which is in full compliance with the State Ethics standards. Once again, if this project was managed and supervised correctly, there would have been no reason for Fleming-Walker to correct the imperfections and the safety issues at this Center. As I stated in the last Township meeting, Fleming-Walker would not expect to get paid more than \$500.00 in materials that were purchased for the betterment of the Senior Center. As of date, there is no invoice submitted by Fleming-Walker for materials. Furthermore, the recent bid won by my company, Fleming-Walker, Inc., was awarded through open bid and public process that was once again in full compliance with the State Ethics standards. I am confident that Mr. Vaerewyck's complaint with the State Ethics Commission will be dismissed as meritless. In conclusion, I hope we as a Board can return to our regular business and concentrate on serving our community – not personal political goals. Thank you very much”.

COMMENTS FROM THE PUBLIC:

Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

- Mr. Jack Buzon, 47 Grubbs Road, questioned when the paving of Grubbs Road will begin and also explained his ongoing problem with his garage flooding every time there is a heavy rain. Mr. Shoup and Mr. Jeff Florentine will check that area.
- Mr. Tom Walker, Harmony, PA, owner of Fleming-Walker, Inc., questioned and directed comments to Mr. Vaerewyck in regard to the Eagle Scout project at the Senior Center, and to the slanderous remarks and allegations that Mr. Vaerewyck made about his company in the Valley News Dispatch.
- Mr. Paul Nilson, 635 Bairdford Road, commented on the political activities and vendettas going on the Board of Supervisors. He stated that he found it hard to believe that a company (Fleming-Walker) is saving us money, and then someone questions that Mr. Fleming's integrity. Mr. Nilson also pointed out numerous examples of how Jeff Fleming and Fleming-Walker have been saving the Township money, volunteers their time and money, and has done so much for the community (Community Days, Youth Baseball, Youth Football, etc.).

MANAGER'S STATEMENT:

At this time, Daniel Mator, Township Manager, stated he wanted to make an unprepared statement since he was included in the ethics violation allegations.

Mr. Mator stated that the whole matter was an "absolute waste of time," and informed the Board that the politicking is affecting the morale of the employees. He mentioned that he invited the employees to voluntarily attend the meeting after they voiced concerns about what they were reading and hearing.

Mr. Mator also commented that the political attacks cost the taxpayers and the community because the attacks need to be answered. That costs everyone involved their time and the taxpayers pay for that time. All the while, he stated, it drags down employee morale and gets us nowhere.

The Manager concluded by stating that the Board is sworn to uphold the Township laws, and the laws state that the Board is to work as a team. He then stated that the employees work as a team, and offered that the Board work along with the employees to get the Township where it needs to be instead of wasting time defending attacks.

ACCEPT MINUTES:

At the last meeting, the Board tabled the July 16, 2014 minutes. Supervisors Vaerewyck and McManus had challenged that discussion took place regarding sending the demolition list to the Housing Committee for review and that this information was omitted from the minutes.

Mr. Mator explained he and Mrs. Sopko reviewed the recording of the July minutes four times from beginning to end, and that they did not mention sending the demolition list to the Housing Committee for review. Therefore, the minutes sent to the Board last month were correct as presented.

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MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to accept the minutes of the July 16, 2014 and August 20, 2014 meetings as presented. Motion carried unanimously 7-0.

MONTHLY FINANCIAL REPORT: Mrs. Nardis read the following Finance Officer's Report:

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
August 31, 2014

I - GENERAL FUND:

Cash and Cash Equivalents:

Sweep Account	\$ 1,262,737	
	<hr/>	\$ 1,262,737

II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Sweep Account - Restricted	\$ 62,607	
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Fire Tax Fund:

Sweep Account - Restricted	\$ 88,011	
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State/Liquid Fuels Fund:

Sweep Account - Restricted	\$ 309,103	
	<hr/>	\$ 459,721

Investments:

Operating Reserve Fund:

Sweep Account - Reserved	\$ 706,875	
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Capital Reserve Fund:

Sweep Account - Reserved	\$ 180,998	
	<hr/>	\$ 887,873

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

Route 910 II Waterline:

Sweep Account - Restricted	\$ 87,274	
	<hr/>	\$ 87,274

TOTAL CASH BALANCE 8/31/14

\$
2,697,605
<hr/> <hr/>

Interest Earned August 2014	\$ 97		
	7/31/2014	August	8/31/2014
	<u>Debt</u>	<u>Principal</u>	
	<u>Balance</u>	<u>Payment</u>	<u>Debt Balance</u>
	\$		
Mars National- VFC #3	32,882.38	\$ 1,799	\$ 31,165.70

Restricted - Money which is restricted by legal or contractual requirements.
 Reserved - Money which is earmarked for a specific future use.

MOTION BY Supervisor McManus and SECONDED BY Supervisor Florentine to approve the Finance Officer’s Report as submitted. Motion carried unanimously 7-0.

LIST OF BILLS:

Air-Vac Inc.....	5605.00
Best Wholesale Tire Co Inc.....	1636.28
David Christ Construction.....	1400.00
Griffith, McCague & Wallace, PC.....	4430.20
Jordan Tax Service, Inc.....	1260.45
Kress Tire.....	781.00
Lindy Paving Inc.....	835.48
MRM Workers’ Comp Fund.....	21523.98
Office Depot.....	114.78
Shoup Engineering Inc.....	1697.75
Staley Communications.....	183.48
The Lane Construction Corporation.....	1051.68
Toshiba Financial Services.....	606.17
Walsh Equipment.....	5358.85

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor McManus to pay the List of Bills as submitted. Motion carried unanimously 7-0.

UTILITIES & PAYROLL:

MOTION BY Supervisor McManus and SECONDED BY Supervisor DiSanti to pay utilities and payroll from August 21, 2014 to September 17, 2014. Motion carried unanimously 7-0.

TAX REFUNDS:

The Board is in receipt of the list from the Tax Collector requesting the issuance of tax refunds due to assessment changes by Allegheny County for the year 2014 real estate taxes.

2014 REAL ESTATE TAX REFUNDS:

NAME:	LOT/BLOCK:	AMOUNT:
Bonovitz, Dorothy J.	2011-E-85-1114	\$ 32.76

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor McManus to issue the tax refunds as submitted by the Tax Collector. Motion carried unanimously 7-0.

POLICE CHIEF'S REPORT:

Chief Jon Lape was present and provided a summary report on the Police Department for the month of August 2014. Copy of the report is on file at the Township.

Chief Lape also informed the Board he is working on a policy for the holding cell which will be on the next meeting agenda for approval. The Chief indicated he would send a copy of the policy to the Solicitor for his review.

Questions/comments followed.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT:

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of August 2014. Copy of the report is on file at the Township.

PARKS & RECREATION BOARD REPORT:

Ms. Marilyn Kirin, Chairwoman, was present and reported on the Parks & Recreation Board:

- Community Days
- 2015 Budget
- October 25/Halloween Party @ East Union Community Center
- Indoor Movies/1st Friday of each month at 7 pm @ East Union Community Center.
- December 14th/Breakfast with Santa @ WD Fire Hall No. 1.
- West Deer Nightmare starts October 3rd thru October 30th at Bairdford Park.

ENGINEER'S REPORT:

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The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized his meeting attendance and details of his formal report:

- 2014 Road Improvement Project
- Township Building Renovation Project
- Senior Center Roof Replacement Project – Mr. Shoup reported there will be an additional Change Order for work on the recently discovered water/wood damaged roof areas -- estimated between \$6,000 to \$12,000. Mr. Shoup recommended the Board authorize himself, Mr. Mator, and a Board member to negotiate a Change Order. Item/Motion under, "Old Business."
- Senior Living Ordinance
- Development/Subdivision Reviews

TWO SUSANS DEVELOPMENT PLAN OF LOTS:

The Planning Commission approved the Two Susans Development Plan of Lots at their August 28, 2014 meeting. Said plan is a 2-lot subdivision on Mountainview Road.

Lot 1 is zoned R-3 Suburban Residential
Lot 2 is zoned R-1 Rural Residential

The plan is to subdivide the property into two (2) separate parcels.

Lot 1 to measure 4.7562 acres
Lot 2 to measure 3.4384 acres

Public sewage is available for both lots.

The Planning Commission recommended approval contingent upon technical issues being addressed on the drawings as stated in Shoup Engineering's review letter dated July 21, 2014.

The Board received a copy of the review letter dated September 10, 2014 from Shoup Engineering indicating the PADEP Sewage Facilities Planning Modules must be completed and submitted to the Township for review and approval.

Mr. David Brenborg, representing Two Susans Development Plan of Lots, was present and answered a few questions from the Board.

MOTION BY Supervisor McManus and SECONDED BY Supervisor DiSanti to approve the Two Susans Development Plan of Lots as per the recommendation by the Planning Commission and the PADEP Sewage Facilities Planning Modules must be completed and submitted to the Township for review and approval. Motion carried unanimously 7-0.

ACCEPT MMOs:

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The Board received the 2015 Minimum Municipal Obligations for the Police and Municipal Employee Pension Plans.

After a few general questions, MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to acknowledge receipt of the 2015 Minimum Municipal Obligations for the Police and Municipal Employee Pensions Plans. Motion carried unanimously 7-0.

2015 ROAD PROGRAM:

MOTION BY Supervisor McManus and SECONDED BY Supervisor DiSanti to include the following roads in the 2015 Annual Budget as part of the 2015 Preliminary Road Program:

Paving:

- Deer Park Plan:
- Pine Avenue & Locust Street (North of Oak Road)
- Ash Lane, Pine Lane and Spruce Avenue
- Curtisville No. 1 Plan (Partial)

Double Seal Coat Estimates:

- Ramsey Road and Aber Road
- Monier Road
- School Street
- Church Street (one side only)
- Utley Street
- Saxony Road
- Cedar Ridge Extension

At this time, Mr. Adamik explained roads from the above mentioned list can be cut from the program. It will depend on the expense of the project/bids. After a few questions/comments, a roll call vote was taken. Motion carried unanimously 7-0.

SENIOR CENTER COMPLETION:

At their April 16th Regular Business Meeting, the Board of Supervisors awarded the Senior Center Porch Screening to the Boy Scouts. Upon completion of the work, numerous deficiencies were found.

The Board authorized Fleming-Walker to address the issues, but Fleming-Walker ceased working on the porch when an ethics violation charge was filed by Supervisor Vaerewyck.

At their last meeting, Mr. Mator stated he would solicit bid proposals to complete the repairs. Ten (10) solicitations were made, two (2) bids were submitted:

DKY Construction: \$2,420

DC Construction: \$50/man hour
 Min. of 2 men, 2 days (\$1,600)
 Plus cost of materials

Supervisor Vaerewyck questioned if there was a Scope of Work provided for the proposals and why only two bids were received. He also stated he couldn't believe the Township could not obtain three bids.

Mr. Mator explained that of the ten people contacted, two said they were not interested simply based on what they've been hearing regarding the ethics allegations. They wanted nothing to do with the Township.

Mr. Vaerewyck stated that Mr. Mator could have reached out using Craigslist to receive more bids. Mr. Mator replied that he did use Craigslist, and that is where DKY Construction came from.

Further discussion was held.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to award the Senior Center Porch repairs to DKY Construction in the amount of \$2,420. Mr. Vaerewyck again commented on the Scope of Work. A roll call vote was taken. Members voting yes, Mr. Florentine, Mr. McManus, Mr. Adamik, Dr. DiSanti, Mr. Guerre, and Mr. Fleming. Member voting no, Mr. Vaerewyck. Motion carried, 6 – yes and 1 – no.

RUSSELLTON & CURTISVILLE PARKS MULCH:

The Public Works Committee discussed the mulch for Russellton and Curtisville Parks at their meeting. The Committee recommended mulching the parks next year and obtaining prices.

Some discussion followed.

OFFICE FURNITURE/POLICE DEPARTMENT:

As per discussion of the Public Safety Committee, new office furniture needs to be purchased for the newly renovated building.

The Chief has been receiving proposals for furniture through Government contracts. This furniture includes cubicles (work stations), chairs, desks, and organizers. Chief Lape explained the four (4) proposals he received and also explained the proposals he received did not include a holding cell. After further discussion, MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor DiSanti to authorize the Township Manager and Police Chief to purchase office furniture and a holding cell for the municipal building at a cost not to exceed \$15,000.00. Motion carried unanimously 7-0.

BAYFIELD ROAD STORMWATER REPAIRS:

As per the discussion of the Public Works Committee, the stormwater system on Bayfield Road is in serious need of repair.

The Committee, Mr. Shoup, Mr. Jeff Florentine, and Mr. Mator all met on site to evaluate the situation.

Mr. Shoup further explained the stormwater system on Bayfield Road. Jeff Florentine received the following three (3) quotes and Mr. Shoup recommended Myers Excavating in the amount of \$5,900.00.

- 1) Myers Excavating -- \$5,900.00
- 2) Jon Roncevich Excavating -- \$8,900.00
- 3) TAG Excavating -- \$15,000.00

After some discussion, MOTION BY Supervisor DiSanti and SECONDED BY Supervisor McManus to authorize the repair of the Bayfield Road stormwater system to Myers Excavating in the amount of \$5,900.00. Motion carried unanimously 7-0.

ADVERTISEMENT OF ICC PROPERTY MAINTENANCE CODE:

Mr. Payne has been evaluating property maintenance in the Township and at the last business meeting made the recommendation that the Board adopt the ICC Property Maintenance Code Standard.

Mr. Payne commented and explained the ICC Property Maintenance Code. After much discussion, MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor McManus to TABLE until the Housing and Code Enforcement Committees had a chance to review the Code. Motion carried unanimously 7-0.

COMMITTEE REPORTS:

The Committee Chairperson reported on their Committee updates:

- 1) Mr. Vaerewyck – Public Safety Committee
- 2) Mr. McManus – Planning, Zoning, & Code Enforcement Committee
- 3) Mr. Adamik – Engineering & Public Works Committee
- 4) Mr. Guerre – Financial Legal, and Human Resources Committee
- 5) Mr. Florentine – Housing Committee
- 6) Dr. DiSanti – Parks & Recreation Committee
- 7) Mr. Fleming – Economic Development Committee

During Committee Reports/Discussions took place on such matters as:

- Cell Tower in Russellton.
- Permanent power on ballfields at Bairdford Park. Mr. Shoup was directed to review.
- Breyak Kutchko Plan

- Sewer line to the Senior Center.

OLD BUSINESS:

- **SENIOR CITIZEN ROOF REPAIR**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Vaerewyck to negotiate a Change Order for the Senior Citizen roof repair. After some discussion, a roll call vote was taken. Motion carried unanimously 7-0.

- Dr. DiSanti: Questioned if rock salt has been ordered. Mr. Mator answered in the affirmative.
- Chairman Fleming: Asked about the School District ad hoc committee meeting status. Mr. Mator stated that he is waiting to hear back from the Business Manager, but will reach out to him again.
- Mr. Vaerewyck: Questioned the budget process and a five-year plan.

Mr. Vaerewyck commented that the entire budget process used by the Township is incorrect. He read a guide from a national finance officers' association that spelled out a process Supervisor Vaerewyck felt the Township should use. He also stated that one of the items the association recommended was to have a five-year plan. Mr. Vaerewyck said that if the Township had a five-year plan, items such as a failing Senior Center roof and a new municipal building – for which Mr. Vaerewyck stated “absolutely no effort has been put into planning” – would be accounted for in the Budget.

At that point Mr. Vaerewyck made a recommendation that a committee oversee a five-year plan and, therefore, the budget process. Supervisor Florentine addressed Mr. Vaerewyck and stated that the process that has been used has been working, and that the Township is healthy. Supervisor Vaerewyck disagreed and an argument ensued. Chairman Fleming interrupted by stating to Mr. Vaerewyck that he is for planning and budgeting, but that “whenever you bring it up it’s a great deal. Anybody else brings it up, it’s not.”

Mr. Mator asked Chairman Fleming to if he could make a statement rebutting the information Mr. Vaerewyck read from the finance officers' association (GFOA). Mr. Mator said that a five-year plan is technically known as a strategic plan, and that either managers or a third-party firm draft them for review by the elected bodies; not a committee. He commented that he has been pushing for a strategic plan from the time he first was hired by the Township, but that strategic plans do not work if there is a divisive Board – which the Township has. Mr. Mator added that when strategic plans had been brought up during committee meetings over the years, the members had rejected the idea out of courtesy for those on the Board with differing viewpoints. The Manager expanded on that notion by asking the Board how they would be able to create a five-year vision if they cannot even agree on minor matters.

In addressing Supervisor Vaerewyck's budget process comments, Mr. Mator stated that the budget schedule he distributed to the Board – and which Mr. Vaerewyck stated should be rejected – was drafted as per the Township Charter, which specifies to the day what has to happen when. Mr. Mator also contested Supervisor Vaerewyck's suggestion that the Board or a committee could draft the Budget. He read from the Township Code, Section 5-5 (Office of the

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Township Manager), which states: “The areas of responsibility of the Office of the Township Manager shall include, but not be limited to, the following: F. Preparation of the annual operating budget for enactment by the Township’s Board of Supervisors.”

Mr. Mator explained to everyone present that the reason the Code calls for the Manager – working with the department heads – to draft the Budget is that the department heads know what they need, and that he trusts the heads to properly inform him of those needs. He stated that the draft Budget goes to the Board, and the Board can do whatever they want with it once it is in their hands. Mr. Mator, however, asked that the Board show the same trust in “the foot-soldiers” closest to the people, and that the employees “need to have their voice heard instead of being dictated to.”

NEW BUSINESS:

- Mr. Guerre commented on a request made at the last meeting by Supervisor McManus to receive copies of the reimbursement checks but indicated it was never voted on and recommended the item be put on the next Agenda for the entire Board to vote on. Mr. Guerre stated he felt it should be the Board’s decision and not an individual’s decision. Much discussion on the reimbursement reports followed.

SET AGENDA – Regular Business Meeting

October 15, 2014

6:30 p.m. – Executive Session

7:30 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer’s Report
 - B. List of Bills
 - C. Utilities & Payroll
9. Police Chief’s Report
10. Building Inspector/Code Enforcement Officer’s Report
11. Report from the Parks & Recreation Board
12. Engineer’s Report
13. Budget Advertisements
14. Committee Reports
15. Old Business
16. New Business
17. Set Agenda/November 19, 2014

18. Comments from the Public
19. Adjournment

Items Added:

- Police Cell Policy
- Tamper Plate Purchase
- Reimbursement Report
- ICC Property Maintenance Code

COMMENTS FROM THE PUBLIC:

Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

- Mrs. Bev Jordan, 4811 Bayfield Road, asked the Board to set a meeting with Huntley & Huntley to discuss proposals for gas well leases. Mr. Mator was directed to set a time during Executive Session with Huntley & Huntley.

ADJOURNMENT:

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor McManus to adjourn the meeting at 9:00 p.m. Motion carried unanimously 7-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager