The West Deer Township Board of Supervisors held their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Jeffrey D. Fleming, Chairman; Tracy A. Adamik; Richard W. DiSanti; Rick W. Florentine; Leonard Guerre; Lawrence K. McManus; and Gerry Vaerewyck. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Douglas Happel, Township Solicitor; and Scott Shoup, representing Shoup Engineering, Inc.

Chairman Fleming opened and welcomed everyone to the meeting.
PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator -- Quorum present.

Chairman Fleming announced the Board held an Executive Session prior to the meeting to discuss legal and personnel issues.

REGISTERED COMMENTS FROM THE PUBLIC:

None.

COMMENTS FROM THE PUBLIC:

Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

None.

ACCEPT MINUTES:

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to accept the minutes of the October 15, 2014 meeting as presented. Motion carried unanimously 7-0.
MONTHLY FINANCIAL REPORT: Mrs. Nardis read the following Finance Officer’s Report:

TOWNSHIP OF WEST DEER
FINANCE OFFICER’S REPORT
October 31, 2014

I - GENERAL FUND:
Cash and Cash Equivalents:
Sweep Account $ 734,349

$ 734,349

II - SPECIAL REVENUE FUNDS
Cash and Cash Equivalents:
Street Light Fund:
Sweep Account - Restricted $ 52,231
Fire Tax Fund:
Sweep Account - Restricted $ 79,289
State/Liquid Fuels Fund:
Sweep Account - Restricted $ 309,114

$ 440,633

Investments:
Operating Reserve Fund:
Sweep Account - Reserved $ 391,348
Capital Reserve Fund:
Sweep Account - Reserved $ 496,593

$ 887,941

III - CAPITAL PROJECT FUNDS:
Cash and Cash Equivalents:
Route 910 II Waterline:
Sweep Account - Restricted $ 87,866

$ 87,866

TOTAL CASH BALANCE 10/31/14

$ 2,150,789

Interest Earned October 2014 $ 88

<table>
<thead>
<tr>
<th>9/30/2014 Debt Balance</th>
<th>October Principal Payment</th>
<th>10/31/2014 Debt Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 29,439.53</td>
<td>$ 1,799</td>
<td>$ 27,721.60</td>
</tr>
</tbody>
</table>

Restricted - Money which is restricted by legal or contractual requirements.
Reserved - Money which is earmarked for a specific future use.

MOTION BY Supervisor McManus and SECONDED BY Supervisor Adamik to approve the Finance Officer’s Report as submitted. Motion carried unanimously 7-0.
LIST OF BILLS:

Air-Vac Inc.................................................. $4500.00
Best Wholesale Tire Co, Inc.......................... $166.10
Cohen Law Group............................................ $6395.50
Dell Marketing LP........................................... $867.97
EJ USA, Inc.................................................. $1032.00
Fleming-Walker, Inc...................................... $28847.78
Galls Inc..................................................... $620.64
Gerald L Giel Garage Doors............................. $1100.00
Griffith, McCague & Wallace, PC........................ $2280.00
Hei-Way, LLC............................................... $2682.72
Jordan Tax Service, Inc................................ $6627.39
Kress Tire.................................................... $1033.72
Lindy Paving Inc........................................... $417.74
Markl Supply................................................. $200.00
Meier Security & Electrical Systems.................. $1749.03
North Eastern Uniforms & Equip Inc.................. $908.72
Office Depot................................................ $897.89
Olar’s Tree Service & Shaping.......................... $1200.00
Professional Code Services, Inc....................... $4966.00
Russell Standard............................................ $281627.00
S&D Calibration Services................................... $125.00
Shoup Engineering Inc..................................... $1693.00
Staley Communications.................................... $363.04
The Lane Construction Corporation.................... $1531.06
Toshiba Financial Services............................... $606.17
Trib Total Media............................................. $1086.94
Tristani Brothers, Inc...................................... $3019.80
Walsh Equipment........................................... $851.58
Wine Concrete Products, Inc............................. $2828.20

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 7-0.

UTILITIES & PAYROLL:

MOTION BY Supervisor McManus and SECONDED BY Supervisor DiSanti to pay utilities and payroll from November 20, 2014 to December 17, 2014. Motion carried unanimously 7-0.

TAX REFUNDS:

The Board is in receipt of the list from the Tax Collector requesting the issuance of tax refunds due to assessment changes by Allegheny County for the years 2013 and 2014 real estate taxes.

2013 REAL ESTATE TAX REFUNDS:

<table>
<thead>
<tr>
<th>NAME:</th>
<th>LOT/BLOCK:</th>
<th>AMOUNT:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eichenlaub David W.</td>
<td>1218-C-146</td>
<td>$240.46</td>
</tr>
<tr>
<td>Catanese Peter Catanese Brothers</td>
<td>1361-S-190</td>
<td>$328.41</td>
</tr>
<tr>
<td>Catanese Peter Catanese Brothers</td>
<td>1512-M-323</td>
<td>$157.97</td>
</tr>
<tr>
<td>Fred Family Limited Partnership</td>
<td>1507-M-185</td>
<td>$589.23</td>
</tr>
<tr>
<td>VR Associates</td>
<td>1671-G-399</td>
<td>$56.57</td>
</tr>
<tr>
<td>Kistler Michael P. &amp; Brenda E.</td>
<td>2012-K-198</td>
<td>$80.99</td>
</tr>
</tbody>
</table>
Breyak Edward & Dorothy  1215-R-148  $262.48
Nagy Stephen W.    1510-R-150  $  30.42
Deer Creek Rentals   1216-S-54  $178.84
Moretti Ronald    1361-A-95  $184.27

2014 REAL ESTATE TAX REFUNDS:
NAME:     LOT/BLOCK:  AMOUNT:
Breyak Edward    1215-R-148  $257.23
Catanese Peter    1361-S-190  $328.42
Catanese Peter Catanese Brother  1512-M-323  $157.97
Eichenlaub David W   1218-C-146  $240.46
Kistler Michael P. Brenda E.  2012-K-198  $  79.37
Nagy Stephen W    1510-R-150  $  30.42
Zietz George Jr. Joyce E.   1362-S-195  $274.78
Frey Family Limited Partnership  1507-M-185  $577.46
VR Associates  1671-G-399  $  56.56

Discussion took place regarding the County tax appeal process and its impact.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to issue the tax refunds as submitted by the Tax Collector. Motion carried unanimously 7-0.

POLICE CHIEF'S REPORT:

Chief Jon Lape was present and provided a summary report on the Police Department for the month of October 2014. Questions/comments followed. Copy of the report is on file at the Township.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT:

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of October 2014. Questions/comments followed. Copy of the report is on file at the Township.

PARKS & RECREATION BOARD REPORT:

Ms. Marilyn Kirin, Chairwoman, was present and reported on the Parks & Recreation Board:
- Halloween Party was held October 25th.
- West Deer Nightmare – Township’s amount: $1,403.00. Shawn Maudhuit would like to run it again next year.
- Children’s Christmas Party/December 14th at WD Fire Company No. 1 from 10 am to 12 noon
- Bingo at Senior Citizen Center/Date to be set.

ENGINEER’S REPORT:

The Board received the Engineer’s Report submitted by Shoup Engineering, Inc. Mr. Shoup represented Shoup Engineering, Inc., and summarized his meeting attendance and details of his formal report:
- 2015 Road Paving Project.
- 2014 Road Improvement Project.
- Township Building Renovation Project.
- Clendenning Road Culvert Replacement.
- Development/Subdivision Reviews.
WHISPERING PINES – AMENDED LOTS 6 & 10:

The Planning Commission approved the Whispering Pines – Amended Lots 6 & 10 at their October 23, 2014 meeting. The subdivision is to divide the existing Lot #6 and Lot #10 of the subdivision known as the Whispering Pines into two separate properties each in accordance with Ordinance No. 374. The lots will equal:

- Lot 6A = 13,485.35 sq. ft.
- Lot 6B = 15,481.84 sq. ft.
- Lot 10A = 37,308.64 sq. ft.
- Lot 10B = 32,253.09 sq. ft.

The comments in Mr. Shoup’s October 9, 2014 review letter have been addressed as per Mr. Shoup’s October 20, 2014 letter. The Planning Commission recommended approval.

MOTION BY Supervisor McManus and SECONDED BY Supervisor DiSanti to approve the Whispering Pines – Amended Lots 6 & 10 Subdivision Plan as per the recommendation by the Planning Commission. Motion carried unanimously 7-0.

RESOLUTION #2014-14
PLANNING MODULE/BECKAS-MCKRELL PLAN OF LOTS:

Resolution #2014-14 is a Resolution for the PA DEP Sewage Facilities Planning Module for the Beckas-McKrell Plan of Lots located at 220 McKrell Road.

The Board received the letter from Mr. Shoup dated October 31, 2014 indicating his review is complete and found to be acceptable and recommends the Board approve the Resolution included with the Planning Module submittal.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor McManus to adopt Resolution #2014-14 which is the Resolution for the PA DEP Sewage Facilities Planning Module for the Beckas-McKrell Plan of Lots. Motion carried unanimously 7-0.

ORDINANCE NO. 403
HOLDING CELL POLICY:

AN ORDINANCE ADOPTING SECTION 76 (HOLDING FACILITY AND TEMPORARY DETENTION AREA) TO THE POLICY AND PROCEDURES MANUAL OF THE WEST DEER TOWNSHIP POLICE DEPARTMENT AS PROMULGATED BY THE CHIEF OF POLICE.

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor McManus to adopt Ordinance No. 403 the Holding Cell Policy. Motion carried unanimously 7-0.

PORTABLE POLICE RADIOS:

The following two (2) quotes were received for five (5) Motorola XPR 7550 portable police radios with external microphones and programming:

1) Staley Communications $4,905.38
2) Mobile Radio Service $5,495.00
After some discussion, MOTION BY Supervisor McManus and SECONDED BY Supervisor Vaerewyck to authorize the purchase of the five (5) portable police radios from Staley Communications in the amount of $4,905.38. Motion carried unanimously 7-0.

PLATE COMPACTOR:

The Township received the following three (3) quotes for a plate compactor for the Public Works Department:

<table>
<thead>
<tr>
<th>Name</th>
<th>Price</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Walsh Equipment</td>
<td>$3,625.00</td>
<td>12” Compactor</td>
</tr>
<tr>
<td>2) North East Attachment &amp; Track</td>
<td>$4,418.00</td>
<td>16” Compactor</td>
</tr>
<tr>
<td>3) Groff Tractor &amp; Equipment</td>
<td>$8,048.86</td>
<td>19” Compactor</td>
</tr>
</tbody>
</table>

The Board tabled the bids at the last meeting. The Board received copies of the specifications for the plates and discussed the various plates.

Mr. Vaerewyck expressed concern that the bids received were for three different size plate compactors. Discussion ensued regarding: the bids received; tabling the bids; rebidding and obtaining three bids for just the 16” size; expiration dates of the bids; COSTARS purchasing; use of the compactor; manufacturers/dealers not carrying the individual size; and bidding requirements.

At this time, a MOTION BY Supervisor Vaerewyck to TABLE the motion, and for the Township to obtain three bids on the actual item that they want to obtain (the 16” plate compactor) and put it on the agenda for the next meeting. Motion failed for lack of a second.

Chairman Fleming explained to the other members that the specifications received by the bidder/manufacturer indicate that not all manufacturers have the same size. He therefore said that comparable units may not even exist. Supervisor Adamik concurred.

More discussion ensued.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to authorize the purchase of the plate compactor from North East Attachment & Track in the amount of $4,418.00 for a 16” compactor for the Public Works Department. A roll call vote was taken. Members voting yes, Mr. Guerre, Mr. Florentine, Mr. McManus, Mr. Adamik, Dr. DiSanti, and Mr. Fleming. Member voting no, Mr. Vaerewyck. Motion carried, 6 – yes and 1 – no.

CULVERT PURCHASE:

CLENDENNING ROAD CULVERT REPLACEMENT

Mr. Shoup explained the Clendenning Road culvert replacement project and the cost to obtain to purchase materials for a new structural steel plate box culvert (16 feet wide by 4 feet high). Material costs for the steel plating would be approximately $30,000.

After various questions, MOTION BY Supervisor DiSanti and SECONDED BY Adamik to authorize the Township Engineer to advertise for bids for the culvert. Motion carried unanimously 7-0.
CHANGE ORDER NO. 1/GENERAL CONSTRUCTION/TOWNSHIP BUILDING RENOVATION PROJECT FOR FLEMING-WALKER, INC:

Vice Chairman DiSanti chaired the meeting for this item.

The Board received a copy of Change Order No. 1 for the addition of extra materials to perform work on the addition of a 3’x 3’ window to the east wall of the new Tax Collector’s office, replacement of ceiling tiles and grids in the new hallway and old interrogation room area, and the deletion of the removal of existing glass block in the old interrogation room area. There is no change in the contract price due to this change order.

Supervisor Vaerewyck questioned the completion date in the contract. Mr. Shoup indicated it was sixty days from the date of the Notice to Proceed, which was issued September 19th. Mr. Vaerewyck questioned how close the project was to completion, and asked if it was an issue that the work had not yet been completed. Mr. Mator indicated that the fact the contractor had not yet completed the work is not an issue. He stated that the contractor could have been done earlier, but that they have been working around the police/township employee’s schedule to accommodate the Township employees with the least amount of disruption to providing citizen services. Supervisor Adamik also added that the electrician coordination has impacted how quickly the contractor can complete their work. Mr. Mator agreed.

Supervisor Vaerewyck then questioned why the original schedule the contractor released called for 120 days of work rather than the sixty days in the agreement. Mr. Mator reiterated that the timeframe was created by the contractor to minimize disruptions, and explained that the agreement read sixty days for completion, or at the discretion of the owners (the Township). Mr. Vaerewyck asked why the 120 day schedule was accepted by the administration before it came to the Board. Mr. Mator retorted that nothing was formally “accepted.” The contractor’s schedule – developed with administration/police direct input – was simply received by Mr. Mator and forwarded on to the Board of Supervisors as a step to complete the project. Supervisor Vaerewyck again challenged Mr. Mator by stating that he didn’t know how Mr. Mator could accept a schedule that was outside the contract terms. Mr. Mator again replied that the “acceptance” that Mr. Vaerewyck kept alluding to was nothing more than permitting the contractor to work around the officers to minimize disruption. Mr. Mator stated that the contractor could have told the police to get out of the area so the contractor could complete the job within the sixty days, but that they were showing consideration to the needs of the Township, and that the employees in the building were okay with that approach.

Dr. DiSanti indicated he had been at the building numerous times since the project began. He stated that he asked employees how things were going and that no one had any issue with the progress, how the departments were functioning through the renovation, or how the job was being done. Supervisor DiSanti also mentioned that he never felt the schedule or timing was a concern. Mr. Mator agreed with Dr. DiSanti and stated that was his impression as well. He said that he was always working under the impression that the Board wanted the job done correctly. Supervisor Vaerewyck countered that “we told all the other bidders that they had to be done in sixty days.” Mr. Mator corrected Mr. Vaerewyck by stating that all the other bidders had the identical language in their bid documents that stated sixty days or at the discretion of the owner.

At this point, Supervisor McManus asked Mr. John Marks from Fleming-Walker, Inc. for clarification as to what was being traded in the change order, and confirmation that there was no additional cost.

MOTION BY Supervisor McManus and SECONDED BY Supervisor Guerre to accept the Change Order No. 1 for the addition of extra materials for Fleming-Walker, Inc., for the general construction of the Township Building Renovation Project with no change in the contract price. A roll call vote was taken. Members voting yes, Mr. Florentine, Mr. Guerre, Dr. DiSanti, Mr. McManus, Mr. Adamik, and Mr. Vaerewyck. Member abstaining, Mr. Fleming. Motion carried, 6 – yes and 1 – abstention.
The Board received a copy of Change Order No. 1 & Change Order No. 2 – the following additions are ordered to this project:

**CHANGE ORDER NO. 1**

Establish a unit price of $5.20 per foot to remove existing nonmetallic (Romex) cable and install new metallic cable, as directed by the owner. This price includes installation of required junction boxes and troubleshooting time.

**CHANGE ORDER NO. 2**

Establish a unit cost of $150.00 each to remove existing T-12 light fixtures and replace with a new 2-lamp T-8 light fixture at locations directed by the Township.

Mr. Shoup commented on the Change Orders and the Electrical Panel Work and mentioned possible litigation. Therefore the Board went into Executive Session to discuss this matter further.

**EXECUTIVE SESSION**

The Board returned from Executive Session. Mr. Happel, Township Solicitor, explained the Board of Supervisors went into Executive Session to discuss an identifiable complaint which may be expected to be filed in the future if certain actions that were disclosed to him earlier this afternoon occur. With respect to the business discussions, Item #20 on the Agenda will now continue and will be discussed in public:

**CHANGE ORDER NO. 1**

Establish a unit price of $5.20 per foot to remove existing nonmetallic (Romex) cable and install new metallic cable, as directed by the owner. This price includes installation of required junction boxes and troubleshooting time.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor McManus to adopt Change Order No. 1 for BREAVCO, LLC, for the electrical work for the renovations at the Township Building as follows: Establish a unit price of $5.20 per foot to remove existing nonmetallic (Romex) cable and install new metallic cable, as directed by the owner. This price includes installation of required junction boxes and troubleshooting time. Motion carried unanimously 7-0.

**CHANGE ORDER NO. 2**

Establish a unit cost of $150.00 each to remove existing T-12 light fixtures and replace with a new 2-lamp T-8 light fixture at locations directed by the Township.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor McManus to adopt Change Order No. 2 for BREAVCO, LLC, for the electrical work for the renovations at the Township Building as follows: Establish a unit cost of $150.00 each to remove existing T-12 light fixtures and replace with a new 2-lamp T-8 light fixture at locations directed by the Township. No limit to the number but change out lights that need to be changed.

Mr. Vaerewyck commented on grants and programs available for low cost fixtures/energy efficient lighting to municipalities in the future for the Township to apply for and to replace fixtures and he doesn’t feel the Township should be replacing all of the lighting fixtures at this time.

After further discussion and clarification on the Change Order, a roll call vote was taken. Motion carried unanimously 7-0.
ELECTRICAL PANEL WORK:

After some discussion, Mr. Shoup explained the original work would be performed for three new homereuns that currently go into the room, but are not connected to anything. Once the original work is completed, the Township would have an electrical inspection where the inspector would sign-off on the work to date. After that, the Township would address the room and those wires will be connected at that time and inspected.

Mr. John Marks, representative from Fleming-Walker, Inc., was present, and he explained he’s been working the last two weeks in rooms with no lights because the electrician was not there to perform the work. He has not been able to plug in power cords, and further explained the lighting situation/electrical issues, and how those delays impact getting done in sixty days.

Much discussion was held. Mr. Shoup will direct BREAVCO, LLC to do a temporary hook up.

RESIGNATION/PART TIME POLICE OFFICER:

The Board is in receipt of the resignation letter dated October 26, 2014 from Officer Daniel H. Pickard as a part time police officer. Officer Pickards’ last day of employment will be November 7, 2014. Officer Pickard will be joining the 141st Pennsylvania State Police Cadet Class.

MOTION BY Supervisor McManus and SECONDED BY Supervisor Florentine to accept the resignation of Officer Daniel H. Pickard as a part time police officer for West Deer Township effective November 7, 2014 and wish him the best of luck. Motion carried unanimously 7-0.

AUTHORIZED ADVERTISEMENT/PART TIME POLICE OFFICER:

MOTION BY Supervisor McManus and SECONDED BY Supervisor Vaerewyck to authorize the advertisement for the position of a part time police officer. Motion carried unanimously 7-0.

NORTH HILLS COG:

Mr. Guerre reported on the COG meeting:

- House Act 5078/Water Works/EPA.
- Altmeyer Barn/910 turned into a Park in Franklin Township.
- Trail between Millvale & Pittsburgh extended to Etna.
- Worked on the 2015 Budget.

COMMITTEE REPORTS:

The Committee Chairperson reported on their Committee updates:

1) Mr. Vaerewyck – Public Safety Committee
2) Mr. McManus – Planning, Zoning, & Code Enforcement Committee
3) Mr. Adamik – Engineering & Public Works Committee
4) Mr. Guerre – Financial Legal, and Human Resources Committee
5) Mr. Florentine – Housing Committee
6) Dr. DiSanti – Parks & Recreation Committee
7) Mr. Fleming – Economic Development Committee
OLD BUSINESS:

- Mr. Mator commented on Mr. Payne’s vehicle/Cost to the Township for repairs, insurance, etc., and asked the Board to reevaluate whether to keep the car or not.
- Mr. Mator commented on the Eagle Scout project. He received an email on November 2, 2014 from Cameron Miller, who did the project at the Senior Center. Cameron needs a signature to go to the Board of Review for his Eagle Scout project. With all the negative attention surrounding the porch project, Mr. Mator requested permission from the Board before signing off on the project. The Board agreed to permit Mr. Mator to sign-off on the project.
- A discussion was held on the Girl Scout project at the Senior Center.

NEW BUSINESS:

- Mr. Guerre commented on: political signs, telephone books, and announced during the last budget meeting, the meeting room door was closed due to vacuum sweeping in the hallway to alleviate the noise.
- Mr. Mator commented on a new Planning Ordinance.

SET AGENDA – Regular Business Meeting
December 17, 2014

6:30 p.m. – Executive Session
7:30 p.m. – 2015 Budget/Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. 2015 Final Budget
   • Resolution/Adoption of 2015 Budget
8. Accept Minutes
   A. Finance Officer’s Report
   B. List of Bills
   C. Utilities & Payroll
10. Police Chief’s Report
12. Report from the Parks & Recreation Board
13. Engineer’s Report
14. Authorize advertisement Ordinance/Acceptance of Streets: HyTyre Farms Drive & Casandra Court
15. Committee Reports
16. Old Business
17. New Business
18. Set Agenda/January 5, 2015 @ 8 pm/Reorganization Meeting
19. Comments from the Public
20. Adjournment

Items Added:
* 2015 Haunted House Agreement
* Sale of Dump Truck
* New Planning Ordinance
Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

- Mr. Anthony Cameron, Attorney for Melanie Sykes representing her mother Julianne Yenca, 47 State Route 908 Extension was present in regard to flooding, water/drainage problems on State Route 908 Extension and the road being closed since February 2014. Also discussed a blind curb on Beacom Road. Requested road maintenance and the opening of the road as soon as possible.

- Mr. Jim Cesnick, 112 Michael Road, commended Bill Payne for doing a great job as Code Enforcement and then requested inspections of abandoned vehicles and buildings throughout the Township. Also commented on the plate compactor bids.

- Mr. Scott Woloszyk, Shuster Road, commented on Clean-up days in West Deer Township in 2015.

**EXECUTIVE SESSION:**

The Board held an Executive Session in regard to a nonunion employee matter.

**ADJOURNMENT:**

MOTION BY Supervisor McManus and SECONDED BY Supervisor DiSanti to adjourn the meeting at 10:15 p.m. Motion carried unanimously 7-0. Meeting adjourned.

**2015 PUBLIC BUDGET WORKSHOP MEETING FOLLOWED THE MEETING**

Daniel J. Mator, Jr., Township Manager