

West Deer Township
Board of Supervisors
September 16, 2015
7:30 p.m.

The West Deer Township Board of Supervisors held a Public Hearing and their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Jeffrey D. Fleming, Chairman; Tracy A. Adamik, Richard W. DiSanti, Rick W. Florentine, Leonard Guerre, Lawrence K. McManus, and Gerry Vaerewyck. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Douglas Happel, Township Solicitor; and Scott Shoup, representing Shoup Engineering, Inc.

PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator -- Quorum present.

7:00 p.m. PUBLIC HEARING/PROPOSAL FOR ADDITION TO THE AGRICULTURAL SECURITY AREA IN WEST DEER TOWNSHIP – CHRISTOPHER A. CORRADO:

Chairman Fleming opened the public hearing. Roll Call taken – Quorum present
The public hearing was advertised, the property posted, and notices sent to the landowners within the existing Agricultural Security Areas.

The public hearing is for the following proposal for the addition to the Agricultural Security Area within West Deer Township, pursuant to the Agricultural Area Security Law, Act 43 of 1981.

Applicant: Christopher A. Corrado
Location: 88 Glasgow Road, Gibsonia, PA 15044
Lot & Block #: 2193-F-284
Acreage: 62.83 acres
Zoning District: R – Rural Estate

The Board received copies of the application and correspondence including the soil surveys. The farm is currently used to raise cattle, chickens and to grow a variety of crops and vegetables.

Both the West Deer Township Planning Commission and the Allegheny County Conservation District were provided a copy of the proposal for their review and recommendation. They both had 45 days to review the proposal. At the West Deer Township Planning Commission meeting held July 23, 2015, the Planning Commission recommended approval to add the Christopher A. Corrado property to the Agricultural Security. The Township did not receive any correspondence from the Allegheny County Conservation District.

**TOWNSHIP OF WEST DEER
RESOLUTION NO. 2015-9**

**RESOLUTION OF THE WEST DEER TOWNSHIP BOARD OF SUPERVISORS
ADOPTING AND APPROVING WEST DEER TOWNSHIP, ALLEGHENY COUNTY,
PENNSYLVANIA AGRICULTURAL SECURITY AREA PROPOSAL WITH AN
ADDITION.**

At this point, Chairman Fleming opened the floor to public comment.
Court Reporter was present and individuals testifying at the hearing were sworn-in.

Mr. Corrado was present and commented on his proposal for his property to be considered in West Deer Township's Agricultural Security Area.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor McManus to adopt Resolution #2015-9 approving the addition of the Christopher A. Corrado property to the West Deer Township Agricultural Security Area. The Township is responsible for filing the addition at the Allegheny County Department of Real Estate office within ten days of the adoption of the Resolution. Motion carried unanimously 7-0.

ADJOURNMENT PUBLIC HEARING:

MOTION BY Supervisor Guerre and SECONDED BY Supervisor DiSanti to adjourn the public hearing at 7:13 p.m. Motion carried unanimously 7-0.

OPEN REGULAR MEETING

7:30 p.m. -- Chairman Fleming opened and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator – Quorum present.

Chairman Fleming announced the Board held an Executive Session prior to the meeting -- the Board was updated regarding union contracts and discussed potential litigation regarding the 910 II Waterline account.

REGISTERED COMMENTS FROM THE PUBLIC:

None.

COMMENTS FROM THE PUBLIC:

Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

None.

ACCEPT MINUTES:

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to accept the minutes of the August 19, 2015 meeting as presented. Motion carried unanimously 7-0.

MONTHLY FINANCIAL REPORT: Mrs. Nardis read the following Finance Officer's Report.

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
August 31, 2015

I - GENERAL FUND:

Cash and Cash Equivalents:

Sweep Account	\$ 982,897	
		\$ 982,897

II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Sweep Account - Restricted	\$ 37,364	
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Fire Tax Fund:

Sweep Account - Restricted	\$ 98,725	
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State/Liquid Fuels Fund:

Sweep Account - Restricted	\$ 241,053	
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\$ 377,142

Investments:

Operating Reserve Fund:

Sweep Account - Reserved	\$ 399,860	
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Capital Reserve Fund:

Sweep Account - Reserved	\$ 496,704	
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\$ 896,564

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

Route 910 II Waterline:

Sweep Account - Restricted	\$ 91,836	
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\$ 91,836

TOTAL CASH BALANCE 8/31/15

\$ 2,348,438

Interest Earned July 2015 **\$ 24**

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to approve the Finance Officer's Report as submitted. Motion carried unanimously 7-0.

LIST OF BILLS:

Air-Vac Inc.....	5680.00
Best Wholesale Tire Co., Inc.....	1521.05
Beth's Barricades	1260.00
Casmac Line Striping, Inc.	6054.84
Culverts, Inc.	4056.00
Griffith, McCague & Wallace, PC	2703.89
Hampton Concrete Products Inc.....	458.00
Hei-Way, LLC.....	157.32
Jordan Tax Service, Inc.	2541.24
Kress Tire	2422.00
MRM Workers' Comp Fund	25308.55
Neville Terminal Services LLC.....	2316.49
North East Attachment & Track.....	2638.00
North Hills COG CATV Fund.....	719.44
Office Depot	406.71
Pabco Industries, LLC	995.50
Shoup Engineering Inc.	8535.50
Staley Communications.....	183.47
The Lane Construction Corporation	229.26
Trib Total Media	474.64
Tristani Brothers, Inc.....	1264.90
Walsh Equipment	6415.16
Wine Concrete Products, Inc.	2096.80

MOTION BY Supervisor Florentine and SECONDED BY Supervisor DiSanti to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 7-0.

UTILITIES & PAYROLL:

MOTION BY Supervisor McManus and SECONDED BY Supervisor Adamik to pay utilities and payroll from September 17, 2015 to October 21, 2015. Motion carried unanimously 7-0.

POLICE CHIEF'S REPORT:

Chief Lape was present and provided a summary report on the Police Department for the month of August 2015. Questions/comments followed. Copy of the report is on file at the Township.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT:

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of August 2015. Copy of the report is on file at the Township.

PARKS & RECREATION BOARD REPORT:

Mrs. Beverly Jordan, Chairwoman, was unable to attend the meeting and asked Mr. McManus to report on the Parks & Recreation Board:

- West Deer Nightmare starts in October (Parks & Recreation will receive \$1.00 from each ticket sold).
- Trunk or Treat/October 24th at East Union Church.
- Parks & Recreation Board thanked the Supervisors for budgeted funds.

ENGINEER’S REPORT:

The Board received the Engineer’s Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized his meeting attendance and details of his formal report:

- Clendenning Road Culvert Replacement.
- Development/Subdivision Reviews:
 - * Kip – Baron Plan -- Subdivision review dated August 7, 2015 & Planning Module review dated August 3, 2015.
 - * Crown Castle Communication – Conditional Use review dated August 25, 2015.

CLENDENNING ROAD CULVERT FABRICATION:

The following three quotes were received for the Clendenning Road Culvert Fabrication:

- 1) Lane Enterprises, Inc.....\$ 9,248.00
- 2) Aiken.....\$14,725.00
- 3) WR Cade Paving, Inc.....\$16,105.00

Mr. Shoup recommended Lane Enterprises perform the installation at the cost of \$9,248.00.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to award the contract for the Clendenning Road Culvert Fabrication to Lane Enterprises, Inc., in the amount of \$9,248.00.

PURCHASE K-9/KENNEL FENCING:

At the last meeting, Chief Lape asked the Board to add the purchase of a new Police K-9 to the September agenda. The plan was to have the Township purchase the K-9 and then be reimbursed from grants for which the Chief applied.

Chief Lape spoke to the District Attorney’s Office on September 8th and was advised that the Township would be receiving \$6,000.00 for the grant amount. On September 1st Kevin and Tracy Walsh generously donated \$12,000.00 toward the purchase of a K-9 and any other related expenses.

Chief Lape recommended using \$6,000.00 from the Walsh Family donation and the \$6,000.00 from the District Attorney’s grant to purchase the new K-9. The remaining funds from the Walsh donation would be used to purchase fencing for the K-9’s kennel and the purchase of a vest.

The Chief received the following estimates for fencing for the K-9's kennel at Officer Newman's residence:

- 1) Ford Fencing..... \$4,900.00
- 2) Penn Fencing..... \$5,991.02
- 3) Affordable Fence & Railing, LLC..... \$6,100.00
- 4) North American Fencing..... \$9,075.00

MOTION BY Supervisor McManus and SECONDED BY Supervisor Vaerewyck to purchase the new Police K-9 from Shallow Creek Kennels, Inc., using \$6,000.00 from the Walsh Family donation and \$6,000.00 from the District Attorney's grant for a total of \$12,000.00. Motion carried unanimously 7-0.

MOTION BY Supervisor McManus and SECONDED BY Supervisor Vaerewyck to purchase the fencing for the K-9's kennel to Ford Fencing in the amount of \$4,900.00. Motion carried unanimously 7-0.

ACCEPT MMO's:

The Board received the 2016 Minimum Municipal Obligations for the Police and Municipal Employee Pension Plans.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to acknowledge receipt of the 2016 Minimum Municipal Obligations for the Police and Municipal Employee Pension Plans. Motion carried unanimously 7-0.

PUBLIC WORKS GARAGE:

The Township received three quotes for the purchase and installation of three garage doors at the Public Works Garage:

- 1) Thomas V. Giel Corp.....\$5,388.00
- 2) A&M Garage Doors.....\$6,000.00
- 3) Double D. Doors, Inc.....\$7,572.00

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor McManus to award the contract for the three garage doors to Thomas V. Giel Corp., in the amount of \$5,388.00. Motion carried unanimously 7-0.

BAIRDFORD PARK LOGGING:

Mr. Payne explained that the private property behind Bairdford Park is to be logged. When the logging company surveyed the private property, there was a small area owned by the Township that was accidentally marked. The timber is standing on approximately two acres. The logging company submitted a proposal to cut the timber located on this acreage and pay the Township \$2,718.01 for the timber.

After some discussion, a MOTION was made by Supervisor Vaerewyck and SECONDED BY Supervisor McManus to deny the offer made by Northwest Hardwood to log the Bairdford Park trees. Motion carried unanimously 7-0 to deny.

COMMITTEE REPORTS:

The Committee Chairperson reported on their Committee updates:

- 1) Mr. Adamik – Engineering & Public Works Committee
- 2) Dr. DiSanti – Financial Legal, and Human Resources Committee
- 3) Mr. Vaerewyck – Public Safety Committee

The Representatives reported updates:

- 1) Mr. Vaerewyck – Economic Development Representative
- 2) Mr. Florentine – Housing Representative
- 3) Mr. McManus – Parks & Recreation Representative

OLD BUSINESS:

- Supervisor DiSanti asked if there was an update regarding the MSA litigation with Rock Airport, and asked about the status of the Rock Airport escrow. Mr. Mator explained that he had not heard from MSA since their last update, so he had nothing new to report past the status quo. Mr. Mator and Mrs. Nardis explained the escrow status.

NEW BUSINESS:

- Supervisor Adamik asked about the Senior Citizen Center parking lot. He had heard concerns that seniors were having a difficult time walking across the newly excavated portion. Mr. Mator stated he would talk to the Deer Creek Drainage Basin Authority and see what could be done.
- Supervisor Vaerewyck mentioned that a township publication had an article regarding interest-bearing accounts, and wondered if the Township could reap greater interest revenue if we were to transfer funds to the accounts mentioned in the publication. Mr. Mator stated he and Mrs. Nardis would look into the possibility.
- Supervisor Vaerewyck also questioned why the Board does not meet with the pension plan representative.
- Supervisor Guerre asked for a status on the repair of the baseball field lights at Bairdford Park. Mr. Mator stated he had not heard from the association, but that he would contact them for an update.
- Supervisor Guerre expressed concern that the School Board voted to not continue the Senior Citizen Volunteer Program in the Schools.

SET AGENDA – Regular Business Meeting

October 21, 2015

6:30 p.m. – Executive Session

7:30 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report

- A. Finance Officer's Report
- B. List of Bills
- C. Utilities & Payroll
- D. Tax Refunds
- 9. Police Chief's Report
- 10. Building Inspector/Code Enforcement Officer's Report
- 11. Report from the Parks & Recreation Board
- 12. Engineer's Report
- 13. Budget Advertisements
- 14. Old Business
- 15. New Business
- 16. Set Agenda/November 25, 2015
- 17. Comments from the Public
- 18. Adjournment

Items Added:

- *910 II Waterline Accounting
- *Public Works Garage

COMMENTS FROM THE PUBLIC:

Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

- Mrs. Joyce Romig, Christonia Road, asked if the township ordinances are posted on the web site and questioned why the Township Manager does not give a report at the meeting. Mr. Mator explained that he gives the Board a report with an overview and status of projects on which he had been working throughout the month. He stated that the Board then takes his report and communicates select projects of their choosing to the public during their committee reports. So the Board chooses to report the projects in lieu of the manager doing the same. Mrs. Romig asked if Mr. Mator attends the committee meetings, and Mr. Mator responded that he does.

In regard to Mrs. Romig's question about the ordinances, Mr. Mator explained that the ordinances are online, but are difficult to navigate. He stated that he was in contact with the company, and that he is pushing to have the difficulty remedied and the interface revamped. Mr. Mator offered to personally show Mrs. Romig how to get to the searchable ordinances.

ADJOURNMENT:

MOTION BY Supervisor McManus and SECONDED BY Supervisor DiSanti to adjourn the meeting at 8:26 p.m. Motion carried unanimously 7-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager