

The West Deer Township Board of Supervisors held a Public Hearing and their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Arlind Karpuzi, Chairman; Shirley Hollibaugh; Beverly Jordan; and Shawn Maudhuit. Member absent: Brandon Forbes. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Gavin A. Robb, representing Tucker Arensburg and Scott Shoup, representing Shoup Engineering.

6:00 p.m. CONTINUED PUBLIC HEARING – CONDITIONAL USE – PRD: MCINTYRE HEIGHTS PLAN

- Chairman Karpuzi opened the public hearing.
- Pledge of Allegiance.
- Roll call taken by Mr. Mator – Quorum present.
- The public hearing was advertised in compliance with the law.
- Property posted.
- Adjoining property owners notified via mail.

The Court reporter was present and swore-in all individuals who planned on speaking at the hearing.

The public hearing is for a conditional use for a Planned Residential Development (PRD) for the applicant, Richland Holdings, LLC to construct 31 single family home units and 32 duplex units for a total of 63 buildings on 38.7 acres located at McIntyre Road, Gibsonia, PA 15044.

Name of Plan: McIntyre Heights Plan
Lot/Block Numbers: 1666-S-249 and 1666-S-160
Zoning District: R-2 Semi-Suburban Residential

A conditional use is a permitted use as listed in the Zoning Ordinance for the McIntyre Heights Plan in the R-2 – Semi Suburban Residential Zoning District. After review and recommendation by the Planning Commission, the Board of Supervisors can place additional conditions on this permitted use.

At their 24 October 2019 meeting, the Planning Commission recommended approval of the McIntyre Heights PRD with the following conditions:

1. Waiver needed for a de minimus deviance on the garage width of 21 feet and 1 inch from 22 feet.
2. Waiver needed for 15-foot minimum building separate on duplexes in lieu of 30 feet.
3. Township would retain the right to review the proposed level of amenities during final approval.
4. Require a light post at every unit on a photocell. Maintenance covered in the covenants.
5. Satisfy any comments of Shoup Engineering review letter dated 22 October 2019.
6. Review buffers adjacent to existing units for adequacy of buffer after clearing and adding supplementary buffers if needed to meet Type A screening requirements per zoning ordinance.

The Board received the copy of the Plan Narrative dated 16 October 2019 submitted by Gibson-Thomas Engineering.

The Board also received a copy of the review letter by Shoup Engineering dated 7 January 2020 for tentative approval – and listed the following comments should be considered:

1. The use of a PRD is a conditional use in the R-2 Zoning District.
2. Zoning Section 210-75.D(2)(a) requires that a minimum of one 22 feet wide garage attached to each unit.
The applicant has responded that garages for each type of unit will be between 21 and 22 feet wide.

3. It is noted that Code Section 210-11-A indicates that each lot must contain a minimum area of 21,780 square feet. Although this minimum lot area appears to be listed in error, a modification of this provision will need to be requested.
4. Code Section 210-75.B(1) requires that separation between buildings be at least 30 feet.
The applicant has responded that the single family dwellings will have the 30 feet separation and that the duplexes will have a minimum of 15 feet separation between structures. A modification for this item will be required.
5. Two departures of the Township code are requested as described in the Plan Narrative regarding the length of a cul-de-sac road and off street parking/proximity of parking to units.

Township Solicitor, Gavin Robb explained the procedure of the meeting.

Mr. Jason Paulovich, Land Development Manager/Project Manager, and Mr. Brandon Wiltrot, Project Engineer – both of Gibson-Thomas Engineering Company – were present to speak on the McIntyre Heights Plan. Both Mr. Paulovich and Mr. Wiltrot explained and summarized the Plan in detail.

PUBLIC COMMENTS:

- Mr. Joe Juran, 181 McIntyre Road
 - Mr. Juran expressed his concern with the water runoff from the removal of trees and how it is affecting his property which is located below the developments. Mr. John Juran, who also resides at 181 McIntyre Road also commented about runoff water at 183 McIntyre Road.
- Mr. Marshall Brindza, 634 Whispering Pines Drive
 - Mr. Brindza expressed his concerns of drainage issues, adding a second exit to the housing plans, and suggested to eliminate three or four duplex units to increase lot size for remaining units.
- Mr. Mark Weidner, 328 Saddlebrook Road
 - Mr. Weidner questioned if a 50 foot barrier was included in the development plan. This barrier is to be located between his property and the development plan. He is concerned about landslides.
- Mr. Richard Conley, with Hunt Club Association/301 Saddlebrook Road
 - Mr. Conley asked if the 50 foot barrier would leave the land/trees undisturbed. He mentioned that he would like the drawings of the Plans to be extended to include his property and the Hunt Club Association. He questioned that with the increased use of McIntyre Road if the Township will be responsible for taking care of the roads. He suggested that a catch basin and a stop sign be added on McIntyre Road.
- Mr. David Obermeier, 364 Saddlebrook Road
 - Mr. Obermeier asked if a traffic study is being considered for McIntyre Road to see if the road needs to be upgraded to handle the increased traffic from the housing plan developments in the area.
- Mr. Marshall Brindza, 634 Whispering Pines Drive
 - Mr. Brindza mentioned he had a follow-up comment in regards to McIntyre Road needing more maintenance and that it is too narrow of a road.
- Ms. Amy Zappia, 503 Shadow Court
 - Ms. Zappia mentioned she would like the 50 feet buffer between her home and where the homes are being built to be increased.

Mr. Brandon Wiltrot and Mr. Jason Paulovich of Gibson-Thomas Engineering addressed the various questions and concerns from the Public Comments.

PUBLIC COMMENTS:

The following three residents had follow-up questions to their previous concerns/questions:

- Mr. Mark Weidner – when will buffer be staked.
- Mr. Richard Conley – backyard drainage concern.
- Mr. Joe Juran – stream drainage concern.
- Mr. Brad Waldschmidt, 505 Shadow Court
 - Mr. Waldschmidt mentioned his concern with the existing pond being filled which is located at the bottom of his backyard.
 - Board Member Mrs. Jordan had a follow-up question about the existing pond.

Once again, Mr. Brandon Wiltrout and Mr. Jason Paulovich of Gibson-Thomas Engineering addressed the various questions and concerns from the Public Comments. Mr. William Payne, Code Enforcement Officer further explained the Type A Screening process and commented on Township items mentioned in the Public Comments.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to close the public hearing at 7:13 p.m. Motion carried unanimously 4-0.

Township Solicitor, Gavin Robb informed the public that the Board has sixty days from the close of this hearing to make a decision. The written findings and conclusions will be presented to the Board for a public vote either at the March or April Meeting.

OPEN REGULAR BUSINESS MEETING

Chairman Karpuzi opened and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator -- Quorum present.

REGISTERED COMMENTS FROM THE PUBLIC

- None

COMMENTS FROM THE PUBLIC

- Mr. Adam Fusan, 1914 Saxonburg Boulevard
 - Mr. Fusan commented on the streetlight at McKrell Road and Saxonburg Boulevard. Mr. Fusan again requested it to be taken down.
 - Mrs. Jordan commented, "We have obviously talked about this a lot in the past. We have asked our Chief of Police numerous times if he feels that this is public safety- in the best interest of public safety to have that streetlight there, he says that it is. In my opinion, that's who we have to go to for our advice for these things."
- Mr. Scott Woloszyk, Shuster Road
 - Mr. Woloszyk verified Clean up Day will be held on Saturday 25 April 2020.
 - Mr. Woloszyk commented on the Glassmere sign being more offensive than the streetlight.

ACCEPT MINUTES

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor Hollibaugh to accept the minutes of the 15 January 2020 meeting as presented. Motion carried unanimously 4-0.

MONTHLY FINANCIAL REPORT

Mrs. Nardis read the following Finance Officer's Report:

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
31 January 2020

I - GENERAL FUND:

| | <u>December</u> | <u>YTD</u> | <u>% of Budget</u> |
|--------------|-----------------|------------|--------------------|
| Revenues | 561,402.72 | 561,402.72 | 8.66% |
| Expenditures | 409,575.20 | 409,575.20 | 6.32% |

Cash and Cash Equivalents:

| | | | |
|---------------|--|------------|------------|
| Sweep Account | | 257,526.87 | |
| | | | 257,526.87 |

II - SPECIAL REVENUE FUNDS**Cash and Cash Equivalents:****Street Light Fund:**

| | |
|----------------------------|-----------|
| Sweep Account - Restricted | 20,918.20 |
|----------------------------|-----------|

Fire Tax Fund:

| | |
|----------------------------|-----------|
| Sweep Account - Restricted | 23,441.02 |
|----------------------------|-----------|

State/Liquid Fuels Fund:

| | |
|----------------------------|-----------|
| Sweep Account - Restricted | 90,674.47 |
|----------------------------|-----------|

135,033.69**Investments:****Operating Reserve Fund:**

| | |
|--------------------------|------------|
| Sweep Account - Reserved | 429,782.75 |
|--------------------------|------------|

Capital Reserve Fund:

| | |
|--------------------------|--------------|
| Sweep Account - Reserved | 1,374,534.90 |
|--------------------------|--------------|

1,804,317.65**III - CAPITAL PROJECT FUNDS:****Cash and Cash Equivalents:**

0.00

0.00**TOTAL CASH BALANCE 1/31/20****2,196,878.21****Interest Earned January 2020****16,388.37**

| | <u>1/1/2020</u> <u>Debt Balance</u> | <u>January</u> <u>Principal</u> <u>Payment</u> | <u>1/31/2020</u> <u>Debt Balance</u> |
|------------------------|--|--|---|
| Mars National - VFC #3 | \$166,630.07 | \$2,607.94 | \$164,423.35 |
| NexTier Bank VFC #2 | \$424,144.97 | \$2,680.96 | \$422,832.65 |

Restricted – Money which is restricted by legal or contractual requirements.

Reserved – Money which is earmarked for a specific future use.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve the Finance Officer’s Report as submitted. Motion carried unanimously 4-0.

LIST OF BILLS

| | |
|----------------------------------|---------|
| Amerikohl Aggregates Inc. | 3924.60 |
| Amerikohl Transport Inc..... | 2170.31 |
| Bearcom | 194.97 |
| Best Wholesale Tire Co, Inc..... | 361.80 |
| Hei-Way, LLC..... | 1833.82 |
| Jordan Tax Service, Inc..... | 894.00 |
| Kress Tire | 1037.00 |
| Office Depot..... | 676.91 |
| Shoup Engineering Inc..... | 1826.00 |
| Stephenson Equipment, Inc..... | 665.20 |
| Toshiba Financial Services..... | 725.44 |
| Tristani Brothers, Inc..... | 133.24 |
| Tucker/Arensberg Attorneys | 1617.15 |

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 4-0.

TAX REFUNDS

The Board is in receipt of a list from the Tax Collector requesting the issuance of Real Estate Tax refunds due to assessment changes by Allegheny County for the years 2018 and 2019.

2018 REAL ESTATE TAX REFUNDS

| <u>NAME</u> | <u>LOT/BLOCK</u> | <u>AMOUNT</u> |
|--------------------|------------------|---------------|
| Dreier Susan & Tim | 1511-S-369 | \$1.18 |

2019 REAL ESTATE TAX REFUNDS

| <u>NAME</u> | <u>LOT/BLOCK</u> | <u>AMOUNT</u> |
|--------------------|------------------|---------------|
| Dreier Susan & Tim | 1511-S-369 | \$1.18 |

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Jordan to issue the tax refunds as submitted by the Tax Collector. Motion carried unanimously 4-0.

POLICE CHIEF’S REPORT

Chief Jon Lape was present and provided a summary report on the Police Department for the month of January 2020. A copy of the report is on file at the Township. Questions and comments followed.

PUBLIC WORKS FOREMAN’S REPORT

Mr. Kevin Olar was present and provided a summary report on the Public Works Department for the month of January 2020. A copy of the report is on file at the Township. Questions and comments followed.

ENGINEER'S REPORT

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the meeting attendance and details of his formal report:

Development/Projects

- Nike Park Project- DCNR Grant
 - Main Parking Lot Landscaping
 - Mr. Shoup reported Hollibaugh Landscaping has completed all work on this project.
 - Overflow and Pavilion/Playground Parking Lot
 - Mr. Shoup reported Holbein, Inc., has completed all work on this project.
 - Playground
 - Mr. Shoup reported Play and Park Structures has completed work on the playground.
 - Bleachers
 - Mr. Shoup reported Play and Park Structures has completed this work.
 - Pavilions
 - Mr. Shoup reported Jeffrey Associates should be starting work on the two pavilions in the Spring of 2020.
 - Restroom/Dumpster Enclosure
 - Mr. Shoup reported that Select Contracting has begun work on this project and work should be completed within the next few weeks.

Development/Subdivision Reviews

- McIntyre Heights
 - Multiple reviews of this application for tentative approval of a Planned Residential Development have been performed, with the latest review letter being dated 7 January 2020.
- Brickyard Park Holdings
 - Multiple reviews of the revised land development plan and lighting plan have been performed, with the latest review letter being dated 13 February 2020.
- Leto and Dionysus Well Pads
 - Multiple reviews of the land development plan have been performed on these gas well developments, which are scheduled for additional review by the Planning Commission at their 27 February 2020 meeting.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of January 2020. A copy of the report is on file at the Township. Questions and comments followed.

REPORT FROM THE PARKS AND RECREATION BOARD

Mrs. Amy Stark, Chairwoman, was present and provided a summary report on the Parks and Recreation Board. A copy of the report is on file at the Township.

ACCEPTANCE: RESIGNATION OF PART-TIME POLICE OFFICER

The Board is in receipt of resignation letter from part-time Police Officer Jeffrey Botts, effective 13 February 2020.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to accept the resignation of part-time Police Officer Jeffrey Botts, and to wish him the best of luck. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION NO. 2020-1 (VACANT PROPERTY PROGRAM)

RESOLUTION NO. 2020-1

A resolution of the Board of Supervisors of the Township of West Deer confirming that the acquisition and subsequent disposition of a parcel of vacant property known as Block and Lot number 1669-K-290 is in accordance with the Comprehensive Plan of the municipality

Property Location: Orchard St. Bairdford, PA 15006

Mr. William Payne, Code Enforcement Officer explained the Allegheny County Vacant Property Program.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2020-1, confirming that the acquisition and subsequent disposition of a parcel of vacant property known as Block and Lot number 1669-K-290 is in accordance with the Comprehensive Plan of the Municipality. Motion carried unanimously 4-0.

APPROVAL: BRICKYARD PARK HOLDINGS/NO-OFFSEASON-RUSSELLTON

The Planning Commission recommended approval of the Sports Field Lighting Plan and the Land Development Plan for a proposed one story building at their 23 January 2020 meeting.

Property location: 942 Little Deer Creek Valley Road Russellton, PA
Zoning district: 1 – Industrial

The Planning Commission recommended approval of the Plan subject to satisfaction of the following conditions:

1. All requirements from Shoup Engineering letter 23 January 2020 must be met.
2. Field lighting shall meet all requirements designated by FAA in regards to the adjacent airport.
3. Hours of operation for field lighting shall not exceed 11 pm on Friday and Saturday and 10 pm Sunday through Thursday.
4. The tree selection shall be minimum 1 ½” caliper trees; tree selection shall not include multi-trunk species.
5. The planting islands shall be defined by curbs and give trees adequate space to reduce root compaction and ensure survival of all plantings.
6. Sightline shall be considered when selecting tree species at entrances and parking aisles.
7. Traffic circulation shall be shown on site plan.
8. ADA access to the building and site shall be shown on the site plan. Handicapped access shall comply with all ADA standards per building code.
9. Adequate numbers of trash containers shall be distributed over the site. The number of containers proposed in the current plan appears to be insufficient.
10. Overflow parking to be identified on the site plan.

The Board received the review letter from Shoup Engineering dated 13 February 2020 which contains the following comments concerning the plan.

Land Development Plan

- If the proposed sewage flow will exceed 800 gallons per day, sewage facilities planning module documents will need to be submitted to the Township for review and approval.

Lighting Plan

- Code section 210-110.D (6) states: “Ball diamonds, playing fields and tennis courts have unique requirements for nighttime visibility and may be exempted for subsections D (1) through (8) if, in the judgement of the Board of Supervisors, their limited hours of operation and the location of luminaries will adequately protect neighboring uses”.

Mr. William Payne, Code Enforcement Officer explained a few items.

Mr. Scott Shoup, Township Engineer commented on the Lighting Plan.

Mr. Jerry Nist, Hampton Technical Association and Mr. Marty Hanley, Architectural Lighting were present and explained the Lighting Plan with the glare shield.

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor Jordan to approve the Brickyard Park Holdings Parking Lot Lighting Plan and One-Story Building at the Sports Complex as per the recommendation of the Planning Commission and subject to the Shoup Engineering review letter dated 13 February 2020. Motion carried unanimously 4-0.

2020 SALVAGE YARD LICENSE APPLICATIONS

The Township received the following four applications for 2020 Salvage Yard License in West Deer Township:

- A) Blazczak Salvage, Inc.
- B) Catanese Brothers Salvage
- C) IAA Acquisition Corp.
- D) Smullin Recycling

All four applicants have paid their fees. Mr. Payne inspected the properties within the past month, and he submitted the checklists in accordance with Township Ordinance Number 349.

A) BLACZAK SALVAGE, INC., 115 Kaufman Road, Gibsonia, PA 15044

The Board received Mr. Payne's inspection/checklist report of the property.

ALL ITEMS ON THE CHECKLIST PASSED EXCEPT:

- STORAGE – No storage/trucks located outside the fence (Salvage vehicles stored by maintenance garage. This is currently being used as an overflow area since yard is full. This should be resolved after yard is cleared. In addition to making arrangements for the crusher to come they also process 2-4 cars per day).
- STORAGE – Tires covered/ no more than 500 tires stored (Most tires are in trailer but some are stored by maintenance garage area).

B) CATANESE BROTHERS SALVAGE, 663 Little Deer Creek Valley Road, Russellton, PA 15076

The Board received Mr. Payne's inspection/checklist report of the property and Mr. Payne commented on his report and recommended that no salvage occur until all violations are taken care of.

ALL ITEMS ON CHECKLIST PASSED EXCEPT:

- STORAGE - No storage/trucks located outside fence (Red International truck and white pick-up truck, small amounts of debris/scrap are located on back edge of gravel lot).
- FENCING/SCREENING - Fence shall be surrounded by natural landscaping or Type "A" screening (Section of fencing by main gate on right side of building is falling down and end section on left side of building is missing).

C) IAA ACQUISITION CORPORATION, 49 Bairdford Road, Gibsonia, PA 15044

The Board received Mr. Payne's inspection/checklist report of the property.

ALL ITEMS ON THE CHECKLIST PASSED.

D) SMULLIN RECYCLING, 1813 Saxonburg Blvd., Tarentum, PA 15084

The Board received Mr. Payne's inspection/checklist report of the property. Mr. Payne commented on his report and recommended to approve it conditional that no salvage operations commence until all violations are taken care of and a new inspection is performed.

ALL ITEMS ON THE CHECKLIST PASSED EXCEPT:

- FENCING/SCREENING – Opaque fence not less than 7 ft or more than 12 ft in height (Fence is 75% done and sections completed comply. Owner states no salvage business will occur until fence and screening is replaced).

Mrs. Jordan pointed out that every year the Board approves the Salvage Yard License applications and feels that the Code Enforcement or administration should handle the approval/denial instead of the Board. After some discussion, the Board discussed changing the Township Ordinance Number 349.

At this time, MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve all four Salvage Yard Licenses for Blazczak Salvage Inc., Catanese Brothers Salvage, IAA Acquisition Corp., and Smullin Recycling contingent on establishing compliance with the ordinance requirements. Motion carried unanimously 4-0.

AUTHORIZATION: ADVERTISEMENT OF 2020 ROAD IMPROVEMENT PROJECT

The Board received the Township Engineer's recommended road list for the 2020 Road Improvement Project.

Mr. Scott Shoup, Township Engineer explained the Road Improvement Plan in detail to the Board.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to authorize the Township Engineer to advertise and solicit bids for the 2020 Road Improvement Project. Motion carried unanimously 4-0.

AUTHORIZATION: ADVERTISEMENT OF THE DEMOLITION OF 494 BAIRDFORD ROAD

The Board received information and photographs of the structure located at 494 Bairdford Road.

LOT/BLOCK# 1669-F-33
OWNER: Neil Flortine (Deceased)

Mr. Payne inspected the property and determined – pursuant to Township Ordinance 172 – that the structure is in a dangerous condition, and that it constitutes a public nuisance, specifically, the house is in violation of the International Building Code and Article VI of Allegheny Health Department Rules and Regulations.

Mr. Payne explained more in detail about the property.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Maudhuit to authorize the Township Manager to advertise and solicit bids for the demolition of the structure located at 494 Bairdford Road. Motion carried unanimously 4-0.

AUTHORIZATION: PURCHASE AND FINANCING OF POLICE SUV

The Township received the quote from Tri Star Motors for a 2020 Ford Police Interceptor SUV at a cost of \$46,475.84. Tri Star is a participant in the PA COSTARS Purchasing Program.

The Board also received the following financing proposals:

| <u>NAME</u> | <u>RATE</u> |
|----------------------------|-------------|
| Laurel Capital Corporation | 3.55% |
| Leasing Consultants | 3.88% |
| FNB Commercial Leasing | 3.99% |

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to authorize the purchase of one 2020 Ford Police Interceptor SUV from Tri-Star Motors in the amount of \$46,475.84 and to obtain three-year lease/purchase financing through Laurel Capital Corporation at the rate of 3.55%. Motion carried unanimously 4-0.

AUTHORIZATION: PURCHASE AND FINANCING OF PUBLIC WORKS TRUCKS

The Township budgeted for two Peterbilt dump trucks. The quotes are for the two trucks with equipment from Hunter Truck Sales & Service under the PA COSTARS contract.

The quotes are for new 2021 Peterbilt Model 348 trucks with cab, chassis, bed, salt spreader, plow. One of the trucks was priced with a belt spreader.

| | |
|----------------------------------|---------------------|
| Truck with belt spreader..... | \$154,097.00 |
| Truck without belt spreader..... | <u>\$145,681.00</u> |
| Total amount | \$299,778.00 |

The Board also received the following financing proposals:

| <u>NAME</u> | <u>RATE</u> |
|----------------------------|-------------|
| Leasing Consultants | 3.34% |
| Real Lease | 3.43% |
| Laurel Capital Corporation | 3.58% |
| FNB Commercial Leasing | 4.50% |

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Jordan to authorize the purchase of two new 2021 Peterbilt model 348 dump trucks as quoted in the total amount of \$299,778.00, and to obtain seven-year lease/purchase financing through Leasing Consultants at the rate of 3.34%. Motion carried unanimously 4-0.

DISCUSSION: 2020 TOWNSHIP PRIORITIES

Mr. Karpuzi discussed the following priority list:

- Comprehensive Plan
- Greenways and Trails Plan
- Policies/Procedures Manual Update
- Property Maintenance Code
- Road Occupancy Permit Update
- Charter Updates
- Marketing/Log
- Economic Development
- EMS Building Lease
- Union Contracts and Negotiations
- Zip Code Unification
- Booking Center

Others Listed:

- Noise Ordinance
- Parks (next phases)
- Non-Union Contracts
- Mainstreet/Elm Street-type Programs

A discussion was held.

RATIFICATION: TOWNSHIP SOLICITOR

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Jordan to move to ratify the hiring of Tucker-Arensberg (Gavin Robb) as the solicitor of West Deer Township. Motion carried unanimously 4-0.

OLD BUSINESS

- None

NEW BUSINESS

- Mrs. Jordan discussed the recent on-street parking and parking tickets. Chief Lape explained the on-street parking signs in the Deer Park Plan.
- Mr. Karpuzi stated he met with Allegheny County Economic Development Director Lance Chimka in regard to West Deer Township.

SET AGENDA: REGULAR BUSINESS MEETING

18 March 2020

6:00 p.m. – Executive Session

7:00 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Tax Refunds
9. Police Chief's Report
10. Public Works Foreman's Report
11. Engineer's Report
12. Building Inspector/Code Enforcement Officer's Report
13. Report from the Parks and Recreation Board
14. Adoption: DCNR C2P2 Grant Resolution
15. Authorization: Demolition Contract
16. Award: 2020 Road Program
17. Old Business
18. New Business
19. Set Agenda: April 15, 2020
20. Comments from the Public
21. Adjournment

Items added:

- Advertise: Sale of Mack Truck
- McIntyre Heights PRD
- Noise Ordinance

COMMENTS FROM THE PUBLIC

- None

ADJOURNMENT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adjourn the meeting at 9:17p.m.
Motion carried unanimously 4-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager

West Deer Township
Board of Supervisors
23 March 2020
4:00 p.m.

The West Deer Township Board of Supervisors held an Emergency Business Meeting at the West Deer Township Municipal Building. Members present: Arlind Karpuzi, Chairman; Beverly Jordan; and Shawn Maudhuit. Members absent: Brandon Forbes and Shirley Hollibaugh. Also present was Daniel J. Mator, Jr., Township Manager.

Chairman Karpuzi opened and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator -- Quorum present.

COMMENTS FROM THE PUBLIC

- None

ADOPTION: RESOLUTION NO. 2020-2 (STATE OF EMERGENCY)

RESOLUTION NO. 2020-2

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, DECLARING A STATE OF EMERGENCY UNDER PENNSYLVANIA'S EMERGENCY MANAGEMENT SERVICES ACT.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Maudhuit to adopt Resolution No. 2020-2, declaring a state of emergency under Pennsylvania's Emergency Management Services Act. Motion carried unanimously 3-0.

OLD BUSINESS

- None

NEW BUSINESS

- None

COMMENTS FROM THE PUBLIC

- None

ADJOURNMENT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Maudhuit to adjourn the meeting at 4:07p.m. Motion carried unanimously 3-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager