

West Deer Township  
 Board of Supervisors  
 Summary of July 20, 2016 Meeting  
 6:30 p.m.

Members present: Jeffrey D. Fleming, Chairman; Richard W. DiSanti, Jr., Leonard Guerre, Shirley Hollibaugh, Joyce A. Romig, and Gerry Vaerewyck. Member absent: Rick W. Florentine.

**ACCEPT MINUTES**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to accept the minutes of the June 15, 2016 meeting as presented. Motion carried unanimously 6-0.

**MONTHLY FINANCIAL REPORT**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to approve the Finance Officer's Report as submitted. A roll call vote was taken. Members voting yes, Mrs. Hollibaugh, Dr. DiSanti, Mr. Guerre, Mrs. Romig, and Mr. Fleming. Member voting no, Mr. Vaerewyck. Motion carried, 5 – yes and 1 – no.

**LIST OF BILLS**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Romig to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 6-0.

**UTILITIES & PAYROLL**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to pay utilities and payroll from July 21, 2016 to August 17, 2016. Motion carried unanimously 6-0.

**TAX REFUNDS**

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor DiSanti to issue the tax refunds as submitted by the Tax Collector. Motion carried unanimously 6-0.

**ORDINANCE NO. 409**

**ACCEPTANCE OF WHISPERING PINES DRIVE:**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to adopt Ordinance No. 409 accepting Whispering Pines Drive and advertise in accordance with the law. Motion carried unanimously 6-0.

**AUTHORIZE ADVERTISEMENT/BIDS FOR SOLID WASTE/RECYCLING CONTRACT:**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to authorize the advertisement of sealed bids for the garbage/recycling contract. Bids will be received by and opened on Friday, September 30, 2016 at 3:00 p.m. A roll call vote was taken on the motion to authorize the advertisement of sealed bids for the garbage/recycling contract. Members voting yes, Mr. Guerre, Mrs. Hollibaugh, Dr. DiSanti, Mrs. Romig, and Mr. Fleming. Member voting no, Mr. Vaerewyck. Motion carried, 5 – yes and 1 – no.

**WEST DEER NIGHTMARE/HAUNTED HOUSE 2016:**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to authorize Mr. Maudhuit's use of the Bairdford Park pavilion for the West Deer Nightmare/Haunted House in September and October of 2016, contingent upon his providing a satisfactory agreement and insurance certificates to the Solicitor and Township Manager. Motion carried unanimously 6-0.

**NIKE SITE EARTHWORK:**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to authorize the advertisement of sealed bids for the Nike Site Earthwork contract. Bids will be received by and opened at a date to be determined in August 2016. Motion carried unanimously 6-0.

**NIKE SITE HANDICAP/WALKING TRAIL:**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to authorize the advertisement of sealed bids for the Nike Site Handicapped/Walking Trail contract. Bids will be received by and opened at a date to be determined in August 2016. Motion carried unanimously 6-0.

**2017 ROAD PROGRAM (PRELIMINARY)**

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor Guerre to authorize the Township Engineer to complete the Engineering for the potential roads listed as part of the 2017 Road Program and to notify all utility companies of the same. Motion carried unanimously 6-0.

**AUTHORIZE ADVERTISEMENT/ORDINANCE: POLICY & PROCEDURES MANUAL:**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to authorize the advertisement of Ordinance No. 410 to approve and adopt new and revised Police Policies and Procedures. Motion carried unanimously 6-0.

**PUBLIC WORKS 2007 MOWER:**

MOTION BY Supervisor Guerre and SECONDED BY Supervisor Hollibaugh to authorize the advertisement of the 2007 Scag Turf Tiger mower, in AS IS CONDITION. Motion carried unanimously 6-0.

**SOCIAL MEDIA COMMITTEE:**

MOTION BY Mr. Vaerewyck to put together a Social Media Committee to both disseminate information in the Township and to watch and respond to comments being made about the Township. NO SECOND. The motion died for lack of a second.

**ADJOURNMENT**

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor DiSanti to adjourn the meeting at 9:00 p.m. Motion carried unanimously 6-0. Meeting adjourned.