

West Deer Township  
Board of Supervisors  
Summary of April 19, 2017 Meeting

Members present: Jeffrey D. Fleming, Chairman; Richard W. DiSanti, Jr., Rick W. Florentine, Leonard Guerre, Shirley Hollibaugh, Joyce A. Romig, and Gerry Vaerewyck.

**ACCEPT MINUTES:**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to accept the minutes of the March 15, 2017 meeting as presented. Members voting yes, Mrs. Hollibaugh, Dr. DiSanti, Mr. Florentine, Mr. Guerre, and Mrs. Romig. Members abstaining, Mr. Vaerewyck (absent) and Mr. Fleming (absent). Motion carried, 5 – yes, 0 – no, and 2 abstained.

**MONTHLY FINANCIAL REPORT**

MOTION BY Supervisor Guerre and SECONDED BY Supervisor Florentine to approve the Finance Officer's Report as submitted. Motion carried unanimously 7-0.

**LIST OF BILLS**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 7-0.

**UTILITIES AND PAYROLL**

MOTION BY Supervisor Guerre and SECONDED BY Supervisor Romig to pay utilities and payroll from April 20, 2017 to May 17, 2017. Motion carried unanimously 7-0.

**TAX REFUNDS**

MOTION BY Supervisor Romig and SECONDED BY Supervisor Hollibaugh to issue the tax refund as submitted by the Tax Collector. Motion carried unanimously 7-0.

**ADVERTISEMENT: NIKE SITE PAVING**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to authorize the Township Engineer to advertise the Nike Site Paving Project in anticipation of a May award. Motion carried unanimously 7-0.

**SITE PLAN: GREYSTONE FIELDS – BARN VENUE**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to approve the Greystone Fields – Barn Venue Site Plan as per the Planning Commission's recommendation with the above listed conditions. Motion carried unanimously 7-0.

**PLAN REVIEW: FORBES PLANNING MODULE**

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor DiSanti to approve the PA DEP Sewage Facilities Planning Module for the Forbes Holding Tank application. Motion carried unanimously 7-0.

**ORDINANCE NO. 417: ADVERTISING & BIDDING ORDINANCE**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to adopt Ordinance No. 417 repealing and replacing Ordinance no. 135 and Ordinance No. 305 – as codified in Chapter 14 of the Code of the Township of West Deer – which establishes a system of competitive bidding pursuant to Article XII, Section C-1163 of the Township Home Rule Charter. Motion carried unanimously 7-0.

**HIRE PART TIME POLICE OFFICER**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh as per the recommendation by Chief Lape, to hire Brandon Kozar as a part time police officer of West Deer Township with the condition he provides the Township with a current physiological evaluation report and a current credit report as required by the Pennsylvania Municipal Police Officers Education & Training Commission. Motion carried unanimously 7-0.

**REQUEST FOR EXTENSION: CATANESE PROPERTY**

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor Romig to provide an additional 30-day extension. Motion carried unanimously 7-0.

**SET PUBLIC HEARING: TRANSFER OF LIQUOR LICENSE**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Vaerewyck to set the public hearing for the Inter-Municipal Transfer of PLCB License R-17074 on Wednesday, May 17, 2017 at 6:00 p.m. Motion carried unanimously 7-0.

**TIMBERING: TOWNSHIP PROPERTY**

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor Florentine to disapprove the timbering of the Township property located at Blanchard and Hemphill Roads. Motion carried unanimously 7-0 to disapprove.

**RESOLUTION NO. 2017-5: ALLEGHENY VALLEY JOINT SEWER AUTHORITY 537 PLAN CREATION**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to adopt Resolution No. 2017-5, authorizing the Allegheny Valley Joint Sewer Authority to prepare an Act 537 Plan on West Deer Township's behalf. Members voting yes, Mrs. Hollibaugh, Mr. Vaerewyck, Mrs. Romig, Dr. DiSanti, Mr. Florentine, and Mr. Fleming. Member voting no, Mr. Guerre. Motion carried 6 – yes and 1 – no.

**RESOLUTION NO. 2017-6: PENNDOT ROADWAY LIGHTING AGREEMENT (CULMERVILLE BRIDGE)**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to adopt Resolution No. 2017-6, authorizing the Chairman of the Board of Supervisors to enter into the Roadway Lighting Agreement No. 118880 with the Pennsylvania Department of Transportation. Motion carried unanimously 7-0.

**ADJOURNMENT**

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Florentine to adjourn the meeting at 9:06 p.m. Motion carried unanimously 7-0. Meeting adjourned.