

West Deer Township  
 Board of Supervisors  
 Summary of January 7, 2019  
 Reorganization Meeting

Members present: Shirley Hollibaugh, Richard W. DiSanti, Jr., Beverly Jordan, Arlind Karpuzi, Shawn Maudhuit, and Joyce A. Romig. Member absent: Gerry Vaerewyck.

**NOMINATE AND ELECT CHAIRPERSON FOR THE YEAR 2019**

Nominations opened for Chairperson:

- Supervisor Jordan nominated Shirley Hollibaugh

No other nominations.  
 Nominations closed.

A roll call vote was taken – by stating a nominee by name – to appoint a nominee as Chairperson of the West Deer Township Board of Supervisors for the Year 2019. Members are permitted to vote for themselves.

Dr. DiSanti – voted for Shirley Hollibaugh  
 Mrs. Hollibaugh – voted for Shirley Hollibaugh  
 Mrs. Jordan – voted for Shirley Hollibaugh  
 Mr. Karpuzi – voted for Shirley Hollibaugh  
 Mr. Maudhuit – voted for Shirley Hollibaugh  
 Mrs. Romig – voted for Shirley Hollibaugh

Mrs. Hollibaugh – 6 votes – 0.

**2019 Chairperson – Mrs. Shirley Hollibaugh**

Mrs. Hollibaugh thanked the Board.

**NOMINATE AND ELECT VICE CHAIRPERSON FOR THE YEAR 2019**

Nominations opened for Vice Chairperson:

- Supervisor Karpuzi nominated Richard DiSanti

No other nominations.  
 Nominations closed.

A roll call vote was taken to appoint a nominee as Vice Chairperson of the West Deer Township Board of Supervisors for the Year 2019.

Mrs. Hollibaugh– voted for Richard DiSanti  
 Mrs. Jordan– voted for voted for Richard DiSanti  
 Mr. Karpuzi – voted for Richard DiSanti  
 Mr. Maudhuit – voted for Richard DiSanti  
 Mrs. Romig – voted for Richard DiSanti  
 Dr. DiSanti – voted for Richard DiSanti

Dr. DiSanti – 6 votes – 0.

**2019 Vice Chairperson – Dr. Richard DiSanti**

Dr. DiSanti thanked the Board.

**APPOINTMENT: TOWNSHIP AUDITOR**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to appoint Mark C. Turnley, Certified Public Accountant, as the Township Auditor of West Deer Township for the Year 2019. Motion carried unanimously 6-0.

**FURNISH BONDS**

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Jordan to furnish bonds for the Township Manager and the Administrative personnel for the Year 2019. The bonds will be paid from the General Fund. Motion carried unanimously 6-0.

**RE-ESTABLISH ROBERT'S RULES OF ORDER**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to re-establish the Robert's Rules of Order for the Year 2019. Motion carried unanimously 6-0.

**DEPOSITORY FOR FUNDS**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to designate PNC Bank and PLGIT (PA Local Government Investment Trust) as depositories for the Township funds for the Year 2019. Motion carried unanimously 6-0.

**FACSIMILE SIGNATURE**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to authorize the use of the facsimile stamp signature on all of the West Deer Township accounts. Motion carried unanimously 6-0.

**SET MONTHLY MEETING DATE AND TIME**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to set the Township meeting based on the discussion on the third Wednesday of each month at 6:30 p.m. for the Year 2019 and executive session at 6:00 p.m., or as the Chairwoman's recommendation, as needed, and to advertise in accordance with applicable laws. A roll call vote was taken. Members voting yes, Dr. DiSanti, Mrs. Jordan, Mr. Karpuzi, Mr. Maudhuit, and Mrs. Hollibaugh. Member voting no, Mrs. Romig. Motion carried, 5 – yes and 1 – no.

**APPOINTMENT: DELEGATE AND ALTERNATE TO THE NORTH HILLS COUNCIL OF GOVERNMENTS FOR THE YEAR 2019**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to appoint Arlind Karpuzi as the Delegate to the North Hills Council of Governments for the Year 2019. Motion carried unanimously 6-0.

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor DiSanti to appoint Beverly Jordan as the Alternate Delegate to the North Hills Council of Governments for the Year 2019. Motion carried unanimously 6-0.

**APPOINTMENT: DELEGATE AND ALTERNATE TO THE ALLEGHENY COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to appoint Shirley Hollibaugh as the Voting Delegate to the Allegheny County Association of Township Officials for the Year 2019. Motion carried unanimously 6-0.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to appoint Beverly Jordan as the Voting Alternate Delegate to the Allegheny County Association of Township Officials for the Year 2019. Motion carried unanimously 6-0.

**APPOINTMENT: DELEGATE AND ALTERNATE TO THE ALLEGHENY NORTH TAX COLLECTION COMMITTEE**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to appoint Daniel Mator as Delegate to the Allegheny North Tax Collection Committee for the Year 2019. Motion carried unanimously 6-0.

**APPOINTMENT: POLICE SECRETARY**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to hire Jennifer L. Borczyk as a full-time employee of West Deer Township and appoint her the police secretary effective January 22, 2019. Motion carried unanimously 6-0.

**CONFERENCES**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to authorize the Board members to attend the spring and fall conferences of the Allegheny County Association of Township Officials and expenses to be reimbursed for the Board members. Motion carried unanimously 6-0.

**2019 BOARD APPOINTMENTS****PLANNING COMMISSION - Two Appointments**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to appoint Suzanne L. Garlena as a member of the Planning Commission for a four (4) year term to expire December 31, 2022. Motion carried unanimously 6-0.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to appoint Patrick D. Stark as a member of the Planning Commission for a four (4) year term to expire December 31, 2022. Motion carried unanimously 6-0.

**ZONING HEARING BOARD – One Appointment**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to appoint Sean Parkinson as a member of the Zoning Hearing Board for a five year term to expire December 31, 2023. Motion carried unanimously 6-0.

**DEER CREEK DRAINAGE BASIN AUTHORITY – One Appointment**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to appoint David Trocki as a member of the Deer Creek Drainage Basin Authority for a five-year term to expire December 31, 2023. Motion carried unanimously 6-0.

**ADJOURNMENT**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to adjourn the reorganization meeting at 8:26 p.m. Motion carried unanimously 6-0. Meeting adjourned.