

West Deer Township  
Board of Supervisors  
Summary November 20, 2019 Meeting

Members present: Shirley Hollibaugh, Chairwoman; Richard W. DiSanti, Jr., Beverly Jordan; Arlind Karpuzi; Shawn Maudhuit, Joyce A. Romig, and Gerry Vaerewyck.

**6:00 p.m.**

**PUBLIC HEARING – PROPOSED ZONING MAP CORRECTIONS**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to adopt Ordinance No. 432 approving the corrections and rezoning of the four parcels of property as identified that will be incorporated into the Official Zoning Map of West Deer Township. Motion carried unanimously 7-0.

**ADJOURNMENT: PUBLIC HEARING**

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor DiSanti to adjourn the public hearing at 6:35 p.m. Motion carried unanimously 7-0. Public Hearing adjourned.

**OPEN REGULAR MEETING**

**ACCEPT MINUTES**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to accept the minutes of the October 16, 2019 meeting as presented.

**MONTHLY FINANCIAL REPORT**

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor DiSanti to approve the Finance Officer's Report as submitted. Motion carried unanimously 7-0.

**LIST OF BILLS**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 7-0.

**ACCEPTANCE: REVISED 2020 MINIMUM MUNICIPAL OBLIGATIONS (MMOS)**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to acknowledge receipt of the Revised 2020 Minimum Municipal Obligations for the Police and Municipal Employee Pension Plans. Motion carried unanimously 7-0.

**ACCEPTANCE: RESIGNATION OF PART-TIME POLICE OFFICER**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to accept the resignations of part-time Police Officers Bryan Borghi and Brandon Kozar and wish them both the best of luck.

**ADOPTION: RESOLUTION NO. 2019-6 STATE HOUSE BILL**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to adopt Resolution No. 2019-6, supporting a Citizens Commission for Legislative and Congressional Redistricting. Motion carried unanimously 7-0.

**APPOINTMENT: ADMINISTRATIVE SECRETARY**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to hire Jodi French as a full-time employee of West Deer Township, and appoint her the Administrative Secretary effective January 1, 2020, contingent upon a successful drug screening. Motion carried unanimously 7-0.

**APPOINTMENT: PUBLIC WORKS LABORER:**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to hire Zachary P. Raynovich as a full-time employee of West Deer Township, and appoint him as Public Works Laborer effective January 1, 2020, contingent upon successful drug and physical screenings. Motion carried unanimously 7-0.

**APPROVAL: EICH SUBDIVISION PLAN**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to approve the Eich Subdivision Plan as per the recommendation by the Planning Commission. Motion carried unanimously 7-0.

**AUTHORIZATION: HIRING OF PART-TIME POLICE OFFICER**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to hire Chad Bowman as a part-time police officer of West Deer Township, contingent upon his completion of all the necessary steps in obtaining his certification from the PA Municipal Officers Training Commission. Motion carried unanimously 7-0.

**AUTHORIZATION: MEMORANDUM OF UNDERSTANDING (ZONING/PLANNING SECRETARY WAGE)**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to authorize the Township Manager to sign the Memorandum of Understanding between the Township and the Teamsters Local No. 205 applying the Administrative Assistant base rate of \$23.07/hour to the new full-time Zoning/Planning Secretary position. Motion carried unanimously 7-0.

**AWARD: NIKE PARK DEVELOPMENT – RESTROOM REHABILITATION PROJECT CONTRACT**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to award the contract to Select Contracting, LLC for the Restroom Rehabilitation Project at the Nike Park Development in the amount of \$ 36,520.00. Motion carried unanimously 7-0.

**The 2020 Public Budget Workshop Meeting followed the Regular Meeting.**

**ADJOURNMENT**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to adjourn the meeting at 8:15 p.m. Motion carried unanimously 7-0. Meeting adjourned.