

West Deer Township
Board of Supervisors
Summary April 15, 2020
7:00 p.m.

Members present: Arlind Karpuzi, Chairman; Shirley Hollibaugh, Vice Chair; Brandon Forbes and Beverly Jordan.
Member absent: Shawn Maudhuit.

ACCEPT MINUTES

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to accept the minutes of the 19 February 2020 and 23 March 2020 meetings as presented. Motion carried unanimously 4-0 .

MONTHLY FINANCIAL REPORT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve the Finance Officer's Report as submitted. Motion carried unanimously 4-0.

LIST OF BILLS

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 4-0.

TAX REFUNDS

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to issue the tax refunds as submitted by the Tax Collector. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION 2020-3 (BAIRDFORD PARK C2P2 GRANT)

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2020-3 authorizing the Township Manager to apply for- and the Chairperson of the Board of Supervisors to sign for (if approved) – A DCNR C2P2 Grant for the Bairdford Park portion of the West Deer Township Master Park Plan. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION 2020-4 (PUBLIC COMMENT)

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2020-4 establishing rules for public comment at meetings of the Board of Supervisors. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION 2020-5 (EICH PLANNING MODULE)

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to adopt Resolution No. 2020-5 approving the PA DEP Sewage Facilities Planning Module for the Eich Subdivision Plan. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION 2020-6 (COVID-19 PERSONNEL POLICY)

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2020-6 approving the COVID-19 Personnel Policy and application. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION 2020-7 (FIRST RESPONDER PROCLAMATION)

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2020-7 proclaiming support of our First Responders during the COVID-19 Pandemic. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION 2020-8 (DCDBA ARTICLES OF INCORPORATION AMENDMENT)

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to adopt Resolution No. 2020-8 adopting an amendment to the Articles of Incorporation of the Deer Creek Drainage Basin Authority. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION 2020-9 (PROPERTY TAX COLLECTION DEADLINE ADJUSTMENT)

MOTION by Supervisor Jordan and SECONDED BY Supervisor Forbes to table Resolution No. 2020-9 adjusting the deadlines for Property Tax Payments as listed within. Motion carried unanimously 4-0.

AUTHORIZATION: ADVERTISEMENT – ORDINANCE NO. 433 (SENIOR TAX REBATE)

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to authorize the advertisement of Ordinance No. 433. Motion carried unanimously 4-0.

AWARD: 2020 ROAD PROGRAM

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to award the 2020 Road Program Hot Mix Asphalt Paving Contract 20-01 to Shields Asphalt Paving, Inc. in the amount of \$375,575.33 for the Base Bid, and \$87,683.31 for alternates 1 through 4, for a total of \$417,224.03. Motion carried unanimously 4-0.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to table the 2020 Road Program Cold Mix Asphalt Paving Contract 20-02 to Youngblood Paving, Inc. in the amount of \$298,556.80 for the Base Bid, in the amount of \$ _____ for the (Blanchard and/or Shuster) Alternate Bids. Motion carried unanimously 4-0.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to award the 2020 Road Program Double Bituminous Seal Coat Contract 20-03 to Youngblood Paving, Inc. in the amount of \$53,518.40 for the Base Bid. Motion carried unanimously 4-0.

AWARD: DEMOLITION CONTRACT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to award the 2020 Demolition Project to Haas Excavation & Demolition for the structure at the property located at 494 Bairdford Road Bairdford, PA 15006 in the amount of \$8,000.00. Motion carried unanimously 4-0.

DECISION: MCINTYRE HEIGHTS PRD

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to adopt the findings and decision approving the McIntyre Heights PRD. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION 2020-10 (BAIRDFORD PARK GEDTF GRANT)

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to adopt Resolution No. 2020-10 authorizing the Township Manager to apply for, the Chairperson of the Board of Supervisors to sign for (if approved), and the Township Manager to serve as an authorized Official for a GEDTF Grant for the Bairdford Park portion of the West Deer Township Master Park Plan. Motion carried unanimously 4-0.

AWARD: WEST DEER TOWNSHIP NIKE AND BAIRDFORD PARKS FIELD/LANDSCAPE RESTORATION PROJECT

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to award the West Deer Township Nike and Bairdford parks Field/Landscape Restoration Project to Hollibaugh Landscaping in the amount of \$19,500.00. A roll call vote was taken. Members voting yes: Mr. Forbes, Mrs. Jordan and Mr. Karpuzi. Member abstaining: Mrs. Hollibaugh. Motion carried: 3-yes, 0-no, 1-abstention.

ADOPTION: RESOLUTION NO. 2020-11 (STATE OF EMERGENCY)

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to adopt Resolution No.2020-11, a Resolution of the Board of Supervisors of the Township of West Deer, extending the Declaration of a State of Emergency under Pennsylvania's Emergency Management Services Act. Motion carried unanimously 4-0.

ADJOURNMENT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to adjourn the meeting at 8:24 p.m. Motion carried unanimously 4-0. Meeting adjourned.