

West Deer Township  
Board of Supervisors  
Summary of August 21, 2019 Meeting  
6:30 p.m.

Members present: Shirley Hollibaugh, Chairwoman; Beverly Jordan; Arlind Karpuzi; Shawn Maudhuit; Joyce A. Romig; and Gerry Vaerewyck. Member absent: Richard W. DiSanti, Jr.

**ACCEPT MINUTES**

MOTION BY Jordan and SECONDED BY Supervisor Karpuzi to accept the minutes of the July 17, 2019 meeting as presented. A roll call vote was taken. Members voting yes: Mrs. Jordan, Mr. Karpuzi, Mr. Maudhuit, Mrs. Romig, and Mrs. Hollibaugh. Member abstaining: Mr. Vaerewyck (absent from the meeting). Motion carried, 5-yes, 0-no, and 1-abstention.

**MONTHLY FINANCIAL REPORT**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Romig to approve the Finance Officer's Report as submitted. Motion carried unanimously 6-0.

**LIST OF BILLS**

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor Jordan to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 6-0.

**TAX REFUNDS**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to issue the tax refunds as submitted by the Tax Collector. Motion carried unanimously 6-0.

**ACCEPTANCE: 2020 MINIMUM MUNICIPAL OBLIGATIONS (MMOs)**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Romig to acknowledge receipt of the 2020 Minimum Municipal Obligations for the Police and Municipal Employee Pension Plans. Motion carried unanimously 6-0.

**ADOPT RESOLUTION NO. 2019-4: FEE RESOLUTION**

After some discussion, MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Jordan to adopt Resolution No. 2019-4 establishing the Township Fees and to amend the Fee Schedule to read West Deer Nonprofit Organizations and West Deer Public Safety Organizations – No Fee charged at all. Motion carried unanimously 6-0.

**ADOPTION: RESOLUTION NO. 2019-5: (GEDF GRANT)**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to adopt Resolution No. 2019-5 formally requesting a GEDF Grant, and designating the Township Manager as the authorized official to file all applications, documents, and forms between West Deer Township and the Redevelopment Authority of Allegheny County. Motion carried unanimously 6-0.

**APPROVAL: ALLEGHENY COUNTY WINTER MAINTENANCE AGREEMENT:**

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor Karpuzi to accept the County Winter Maintenance Agreement as presented. Motion carried unanimously 6-0.

**APPROVAL: MILITARY BANNER PROGRAM**

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Jordan to authorize the Township Manager to implement the Military Banner Program in West Deer Township, effective January 1, 2020. A roll call vote was taken. Members voting yes, Mr. Maudhuit, Mrs. Romig, Mrs. Jordan, Mr. Karpuzi, and Mrs. Hollibaugh. Member voting no, Mr. Vaerewyck. Motion carried, 5-yes and 1-no.

**AUTHORIZATION: ADVERTISEMENT OF ORDINANCE NO. 432 (ZONING MAP CORRECTIONS)**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to authorize the advertisement of Ordinance No. 432 correcting five erroneously shaded parcels within the Official Zoning Map. Motion carried unanimously 6-0.

**AUTHORIZATION: ADVERTISEMENT OF SALE OF PUBLIC WORKS TRUCK**

2011 Ford F550 Super Duty 5-Ton Dump Truck with tailgate salt spreader and angle plow with carbide blades, in as is condition. MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to authorize the advertisement for the sale of the 2011 Dump Truck. Motion carried unanimously 6-0.

**AUTHORIZATION: OPTION YEARS OF SOLID WASTE COLLECTION AND RECYCLABLE CONTRACT**

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor Jordan to authorize the exercising of Option Year 2020, with Morrow Refuse, Inc., for Residential Solid Waste Collection and Disposal and Recyclable Material Collection as per the 2017 Agreement. A roll call vote was taken. Members voting yes, Mrs. Jordan, Mr. Karpuzi, Mr. Maudhuit, Mrs. Romig, and Mrs. Hollibaugh. Member voting no, Mr. Vaerewyck. Motion carried unanimously 7-0.

**AWARD: C2P2 NIKE PARK DEVELOPMENT – MAIN PARKING LOT LANDSCAPING PROJECT BIDS**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Vaerewyck to award the Nike Site C2P2 Landscaping Project to Hollibaugh Landscaping, Inc., at a cost of \$155,000.00 subject to DCNR grant approval. A roll call vote was taken. Members voting yes, Mrs. Jordan, Mr. Karpuzi, Mr. Maudhuit, Mrs. Romig, Mr. Vaerewyck, and Dr. DiSanti. Member abstaining, Mrs. Hollibaugh. Motion carried, 5-yes, 0-no, and 1-abstention.

**AWARD: C2P2 NIKE PARK DEVELOPMENT – OVERFLOW PARKING LOT AND PAVILIONS/PLAYGROUND PARKING LOT PROJECT BIDS**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to award the Nike Site C2P2 Parking Lot Paving Project to Holbein, Inc., at a cost of \$122,478.00 subject to DCNR grant approval. Motion carried unanimously 6-0.

**AWARD: POLICE INTERCEPTOR SUV AND FINANCING**

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Jordan to authorize the purchase of one 2020 Ford Police Interceptor SUV to Tri-Star Motors in the amount of \$44,653.31 and to obtain the financing through Laurel Capital Corporation for three years at the rate of 3.60%. A roll call vote was taken. Members voting yes, Mr. Maudhuit, Mrs. Romig, Mrs. Jordan, Mr. Karpuzi, and Mrs. Hollibaugh. Member voting no, Mr. Vaerewyck. Motion carried, 5-yes and 1-no.

**ADJOURNMENT**

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Jordan to adjourn the meeting at 8:48 p.m. Motion carried unanimously 6-0. Meeting adjourned.